

# GOVT. KHAWZAWL COLLEGE KHAWZAWL MIZORAM



## SELF STUDY REPORT 2014 – 2015

(Submitted to NAAC)

FOR ASSESSMENT AND ACCREDITATION

Website : [www.Khawzawlcollege.in](http://www.Khawzawlcollege.in)

E-Mai : [govkc85@yahoo.com](mailto:govkc85@yahoo.com)

# **CONTENTS**

## **PART -I**

## **Pages**

- |    |                   |       |
|----|-------------------|-------|
| 1. | Executive Summary | 3-18  |
| 2. | Introduction      | 19-38 |

## **PART - II**

- |    |                 |       |
|----|-----------------|-------|
| 3. | Criterion – I   | 39-40 |
| 4. | Criterion – II  | 41-45 |
| 5. | Criterion - III | 46-48 |
| 6. | Criterion - IV  | 49-52 |
| 7. | Criterion - V   | 53-56 |
| 8. | Criterion – VI  | 57-61 |
| 9. | Criterion – VII | 62-72 |

## **PART II OF SELF STUDY REPORT**

- |     |   |         |
|-----|---|---------|
| 10. | Criterion Wise Summery                      | 73-77   |
| 11. | Report on IGNOU                             | 78-80   |
| 12. | Report on Remedial Coaching Courses         | 81-82   |
| 13. | Report on National Services Scheme          | 83-84   |
| 14. | Report on Red Ribbon Club                   | 85      |
| 15. | Report on Seminar                           | 86-88   |
| 16. | Report on Alumni Association                | 89      |
| 17. | Report on Various Committees of the College | 90-10-0 |
| 18. | Annexure – I                                | (i)     |
| 19. | Annexure – II                               | (ii)    |
| 20. | Annexure - III                              | (iii)   |
| 21. | Annexure – IV                               | (iv)    |
| 22. | Annexure – V                                | (v)     |
| 23. | Annexure – VI                               | (vi)    |

## Principal's Message

It gives me immense pleasure and privilege to submit the Self Study Report (SSR) of Government Mamit College for the First Cycle assessment and accreditation by National Assessment and Accreditation Council (NAAC), Bangalore.

The SSR was prepared and finalized through the collective efforts of the faculty and other staff members of the College. The SSR was also prepared with extreme care after a long and persistent effort by the College as per the Guidelines of NAAC. The College tried its level best to maintain sincerity and honesty in giving information related with the seven criteria focusing on Curricular Aspects, Teaching-Learning and Evaluation, Research, Consultancy and Extension, Infrastructure and Learning Resources, Student Support and Progression, Governance, Leadership and Management and Innovative and Best Practices. The entire Report reflected in the SSR in regard to Academic and Administrative aspects and activities happening during the past years in the College are the outcome of the collective efforts of the entire College community.

While preparing the Report, five different Committees comprising of faculty members were constituted to complete the Report. The Committees prepared the Report through group discussions with its members, regular interactions with the Principal, IQAC members and the entire Staff of the College under the overall exercise of Principal and the IQAC. The Committees have taken all pains to collect and collate the data in the finalisation of the SSR with utmost care.

It is indeed an endeavour which encourages us to examine our strengths, assess our weaknesses, accumulate the opportunities offered in higher education and prepared the challenges at the forefront. Indeed, this exercise has provided us with an opportunity to review and analyse the institutional progress and further strengthen ourselves in our quest for quality in the times to come.

I highly appreciated the deep involvement and sincerity as well as collaborative efforts of the entire team as well as the IQAC in particular which has been instrumental in maintaining the bar of excellence by adopting and implementing diverse quality enhancing measures in the Institution. The IQAC also acknowledges with thanks to the entire faculty members for their undaunted efforts as well other staff members of the college for their co-operation in providing the data and other valuable information on demand.

The College will thankful to NAAC, Bangalore if the LOI of this College be accepted. It really gives an opportunity to the College to go through the First Cycle of assessment and accreditation. The Report is now being submitted to the NAAC for assessment and accreditation. I hope that we shall have the pleasure of hearing soon from NAAC about your decision on Peer Team Members visit to our College for Inspection.

**(R.LALRINTLUANGA)**

Principal  
Govt. Khawzawl College  
Khawzawl: Mizoram

# **PART - I**

## **Executive Summary**

### **Profile of the College**

The Govt. Khawzawl College is located in the North eastern part of Khawzawl town. The college was established in 1985. It is a co-educational institution. The vision and mission is to provide higher education especially to the students of this area who cannot get the facility of higher education in other places. It aims to prepare the students ready for all types of competitive examination for making their career, to develop a sense of responsibility and participation in the developmental activities which are of larger interest with a feeling of nationalism.

The college is affiliated to Mizoram University, Aizawl and imparts the following subjects.

1. Economics
2. Education
3. English
4. History
5. Mizo
6. Political Science

The college abides by the government policy of education and follows the syllabi prepared by the Affiliating University. However the institution has some specific goals and objectives depending on the cultural and educational needs of the people of the area. The main objectives and goals are to cater all round development of the society. The TDC courses offered are to be completed in six semesters within three years. Every department maintains log book and the same is monitored by the Co-ordinator IQAC and the Principal.

The newly admitted students are given awareness about the system of the institution every year in their first entry in the college. The college follows the academic activities issued by the affiliating university. The University has introduced

25% internal evaluation system for all the colleges in the state. For General English another 15 marks for practical examination in spoken English is also to be examined internally.

The institution promotes research/project works for faculty members funded by various agencies like UGC, ICSSR etc. But the institution does not have financial allocations for research project. Most of the faculty members have presented papers in various state and national level seminars. The college organizes college week every year where the students are exposed to sports, cultural and literary items. Our students brought laurels in district level football tournaments. The college conducted a number of lectures in collaboration with other governments and non government departments. NSS camps and other extension activities are also conducted every year.

The NSS cells of the college carry out extension service at regular intervals. Activities such as blood donation, health and sanitation campaign, awareness campaign regarding education, HIV, Red Ribbon etc. are conducted in targeted areas.

The college is located in an extensive area of 12444.69 sq. metres having a women hostel, Boy's Hostel, Basket ball cum Volley Ball Court, Table Tennis etc. . The college has Wi- Fi facility. Unfortunately the internet provider (BSNL) has several problems as it is a hilly and lightning prone area. The college has adopted innovative practice to fulfill the growing teaching-learning needs and promotes the use of modern technology such as projector, computer, internet and other audio-visual support systems.

The college publishes updated prospectus before the beginning of every academic year. The prospectus provides all the information about the college, regarding curricular, co-curricular activities, details of faculties, staff, etc. An eco-friendly academic atmosphere is always maintained in the campus to give quality education. Admission of the students in the college in the first semester is based on criteria as laid down by the admission committee from time to time. Lectures and other programmes are organized in various areas time to time. Coaching classes are also conducted as and when opportunities are available.

Although there are deficiencies in infrastructure in the college it is committed to effective and optimum use of the existing ones in order to facilitate its students compete with their counterparts of other parts in the country. Counseling by the faculty members are done as and when situation permits by motivating the

students towards progression to higher level of education as well as their employment after the course.

The government policies made at the state level are implemented in true spirit. The responsibilities of quality management are carried out by the faculty members under the leadership of the Principal and IQAC. In order to carry out and maintain discipline among the students some faculty members are given responsibilities to guide and advise in different areas.

The college is environment conscious and has planted trees in the campus as well as in different areas of the locality. A big water harvesting tank (30000 liters approx) and 1 GCI sheet containers (8000 liters) are all set to harvest water during the rainy season.

The college publishes 'college magazine' to promote the writing abilities in the college. Both students and staff contribute articles in the publication.

The IQAC of the college was established on 18<sup>th</sup> August 2006 in line with the new methodology of NAAC to ensure quality assurance on a continuous basis within the academic and administrative system. Previously the college had Steering Committee to look into these matters. The college also maintains an In-House Academic Calendar. Periodical academic reviews and discussion on different issues and problems of the college at different levels are held on regular basis.

The college has a number of challenges to meet such as opening of job oriented courses for achieving professional requirement by the students, opening of science and commerce subjects, Wi-Fi facilities from other reliable companies, smart classes and other modern facilities. The college looks forward to achieve and fulfill its aspiration so that the students and the people of this remote place can be placed at the level of main land standard.

## **SWOC ANALYSIS**

### **Strength**

- ❖ The Government Khawzawl College is one of the two college in the district.
- ❖ Imparting knowledge to fulfill the higher educational needs of this backward area.
- ❖ Steady growth of student strength.
- ❖ The teaching staff is well-qualified.
- ❖ Classrooms are equipped with Projectors, Lecterns and Interactive boards.
- ❖ The Library is to be automated with about 4500 books. It subscribes a number of journals, periodicals and newspapers.
- ❖ The Library has two computer sets with Internet and Reprographic facilities and Xerox facilities.
- ❖ Time to time holding of counseling programmes, coaching classes.
- ❖ Internal Quality Assurance Cell (IQAC).
- ❖ Sports facilities for selected indoor and outdoor games.
- ❖ The college has very active NSS unit & RRC conducting different outreach programmes such as awareness on HIV/AIDS, Sanitation and hygiene, literacy; blood donation camps, construction of public urinals and waiting sheds, water storages, etc.
- ❖ Special Study Center, IGNOU
- ❖ Publication of College Annual Magazine.
- ❖ Alumni Association.
- ❖ Computer Study Centre.

### **Weakness**

- ❖ Poor infrastructure ( Class rooms, Faculty room, Administrative and Library buildings)
- ❖ Poor road communication
- ❖ Less number of feeder institution
- ❖ Inadequate library
- ❖ Absence of Departmental library
- ❖ Less number of subject/ departments
- ❖ Absence of science and commerce streams
- ❖ Absence of research facilities
- ❖ Insufficient ministerial staff
- ❖ Insufficient faculty

### **Opportunity**

- ❖ Opening of subjects like Sociology, Geography, Hindi, Psychology, philosophy, Linguistic, Public Administration, etc. will certainly increase the number of students.
- ❖ Opening of Science and Commerce streams will fulfill the growing demands of the students in this backward area.
- ❖ Research facilities at the college level will provide opportunity to the faculty to engage in research activities.

### **Challenges**

- ❖ Increasing the faculty position and ministerial staff is a challenge as it is at the hands of the government.
- ❖ Improving student strength is difficult due to less population, remote villages and insufficient feeder institutions.
- ❖ To sustain the interest of students in academic activities.
- ❖ To improve Internet facility



## Profile of the Institution

### 1. Name and address of the College:

Name:	Government Khawzawl College		
Address:	Zaingen Veng, Khawzawl		
Town :	Khawzawl	State: Mizoram	
Website:	www.Khawzawlcollege.in		

### 2. For Communication:

Designation	Name	Telephone with STD Code	Mobile	Fax	E-mail
Principal	R.Lalrintluanga	03831-261380	9436145975/ 8575078496	03831 261380	
Vice-Principal	-	-	-	-	-
Steering Committee	1.M.Modhu Singh	-	8014422453		Mod3u@yahoo.com
Co-Ordinator (IQAC)	2.Lalruatmawii	-	9612447274		

### 3. Status of the Institution:

**Affiliated College**

☒

Constituent College

☐

Any other (Specify)

☐

### 4. Type of Institution:

a. By Gender

i. For Men

☐

ii. For Women

☐

**iii. Co-education**

☒

b. By shift

i. Regular

☐

**ii. Day**

☒

iii. Evening

☐

### 5. It is a recognised minority institution?

Yes

☐

**No**

☒

If yes specify the minority status (Religious/linguistic/any other) and provide documentary Evidence:

6. Sources of Funding:

**Government**

✓

Grant-in-aid

**Self-Financing**

Any other

**UGC and RUSA:**

✓

7. a. Date of establishment of the College: **01/04/1983**

b. University to which the college is affiliated/or which governs the college  
(If it is a Constituent college):

**MIZORAM UNIVERSITY**

c. Details of UGC recognition:

Under Section	Date, Month & Year	Remarks(If any)
<b>2(f)</b>	<b>20/07/2007</b>	<b>Document issued by the UGC</b>
<b>12 (B))</b>	<b>20/07/2007</b>	<b>Document issued by the UGC</b>

(Enclose the Certificate of recognition u/s 2(f) and 12 (B) of the UGC Act): **Enclosed**

d. Details of recognition/approval by statutory/regulatory bodies other than  
UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.): **NIL**

Under Section/Clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
<b>i. N.A.</b>	<b>N.A.</b>	<b>N.A.</b>		<b>N.A.</b>
<b>ii. N.A.</b>	<b>N.A.</b>	<b>N.A.</b>		<b>N.A.</b>
<b>iii. N.A.</b>	<b>N.A.</b>	<b>N.A.</b>		<b>N.A.</b>
<b>iv. N.A.</b>	<b>N.A.</b>	<b>N.A.</b>		<b>N.A.</b>

(Enclose the recognition/approval letter):

8. Does the affiliating university Act provide for conferment of autonomy (as recognised by the UGC), on its affiliated colleges?

Yes:

**No:**

✓

If yes, has the College applied for availing the autonomous status?

Yes:

**No:**

✓

9. Is the college recognised?
- a. by UGC as a College with Potential for Excellence(CPE) ?
- Yes:
- No: ☒
- If yes, date of recognition: **N.A.**
- b. for its performance by any other governmental agency?
- Yes:
- No: ☒
- If yes, Name of the agency: **N.A.**
- Date of recognition: **N.A.**

10. Location of the campus and area in sq. mts:

Location*	<b>The College is located in Semi-urban, Tribal, and Hilly area.</b>
Campus area in sq. mts.	<b>12444.69 sq. mts.</b>
Built up area in sq. mts.	<b>1052.2 sq. mts.</b>

(\* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify):

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement:

- Auditorium/seminar complex with infrastructural facilities:
- Sports facilities:
- \* Playground: ☒

**The College has a Sports Ground of 2000 sq. mts. of its size. It provides the following Sports and Games facilities in it:**

<b>1.Basket Ball.</b>	<input checked="" type="checkbox"/>
<b>2.Volley Ball</b>	<input checked="" type="checkbox"/>
<b>3. Tennis Court.</b>	<input type="checkbox"/>
<b>4.Badminton.</b>	<input type="checkbox"/>

- Hostel

\* Women Hostel :

- i. Number of hostels: **2(Two)**
- ii. Number of inmates: **NIL.**

iii. Facilities (mention available facilities): **NIL.**

\* Girls' Hostel:

i. Number of Hostels: **– 2 (Two)**

ii. Number of inmates: **- NIL.**

The Girls' Hostel functions at intervals subject to availability of girls students from outside the Khawzawl Town.. At present, there are no hosteller and other separate Hostel Staff too.

iii. Facilities (mention available facilities).

**Not much facility is yet available till date.**

\* Working Women's Hostel: **NIL**

i. Number of inmates: **NIL**

ii. Facilities (mention available facilities): **NIL**

- Residential facilities for teaching and non-teaching staff (give numbers available

- cadre-wise) **NIL**

- Cafeteria: **NIL**

- Health Centre: **NIL**

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance...Health Centre Staff- **NIL**

**The College, however, arranges for "MOBILE MEDICAL CLINIC" in the College ONCE in a semester with the help of the Doctors in the Civil Hospital, Aizawl District, Aizawl.**

Qualified doctor	Full time	<input type="text" value="12"/>	Part-time	<input type="text"/>
------------------	-----------	---------------------------------	-----------	----------------------

Qualified Nurse	Full time	<input type="text" value="12"/>	Part-time	<input type="text" value="4"/>
-----------------	-----------	---------------------------------	-----------	--------------------------------

- Facilities like banking, post office, book shops:

**There is no Book Shops in the area except one Synod Book Room. However, Banking and Post Office facilities are available within a distance of 2 km. from the College. There are three Banks in the area. They are State Bank of India, Mizoram Rural Bank and NERIFF Bank Ltd. respectively.**

- Transport facilities to cater to the needs of students and staff:

**The College is processing to purchase 36 -Seater Bus of its own for the transportation of Students and Staffs.**

- Animal house: **Nil**
- Biological waste disposal: **Nil**
  - Generator or other facility for management/regulation of electricity and voltage:

**(i) One Petrol Power Generator of 03 KV output.**

- Solid waste management facility: **Nil.**
- Waste water management: **Nil.**
- Water harvesting:

**Yes. There is one RCC tank, one GCI Sheet tanks and for harvesting water.**

12. Details of Programmes offered by the College (Give data for current academic year)

Sl.n o.	Programme Level	Name of the Programme /Course	Duration	Entry qualification	Medium of instruction	Sanctioned/ approved Students strength	No.of students admitted
1.	UG	<b>B.A.</b>	<b>3-years</b>	<b>10 + 2</b>	<b>English</b>	<b>300</b>	<b>108</b>
2.	Post-Graduate	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
3.	Integrated Prog. PG	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
4.	M.Phil.	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
5.	Ph.D.	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
6.	Certificate	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
7.	UG Diploma	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
8.	PG Diploma	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
9.	Any other(specify and provide details)	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

13. Does the College offer self-financed Programmes?

Yes

**No**

If yes, how many?

✓

--

14. New programmes introduced in the college during the last five years in any?

Yes		No	√	Number	Nil
-----	--	----	---	--------	-----

15. List the Departments: (respond if applicable only and do not list facilities like Library, Physical Education as Departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the Departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
<b>Arts</b>	<b>English</b>	<b>UG</b>	<b>NIL</b>	<b>NIL</b>
	<b>Mizo</b>	<b>UG</b>	<b>NIL</b>	<b>NIL</b>
	<b>Political Science</b>	<b>UG</b>	<b>NIL</b>	<b>NIL</b>
	<b>History</b>	<b>UG</b>	<b>NIL</b>	<b>NIL</b>
	<b>Education</b>	<b>UG</b>	<b>NIL</b>	<b>NIL</b>
	<b>Economics</b>	<b>UG</b>	<b>NIL</b>	<b>NIL</b>
Science	<b>N.A.</b>	<b>N.A.</b>	<b>N.A.</b>	<b>N.A.</b>
Commerce	<b>N.A.</b>	<b>N.A.</b>	<b>N.A.</b>	<b>N.A.</b>
Any Other(Specify)	<b>N.A.</b>	<b>N.A.</b>	<b>N.A.</b>	<b>N.A.</b>

16. Number of Programmes offered under (Programme means a degree course like B.A., B.Sc., M.A., M.Com...)

a. annual system

✓

b. **Semester System**

**The College runs altogether 06 Programmes with Semester System.**

c. Trimester System:

--

17. Number of Programmes with:

a. Choice Based Credit System

b. Inter/Multidisciplinary Approach

c. Any other (specifies and provides details)


18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes:

--

**No:**

✓
---

If yes,

- a. Year of introduction of the programme(s).....**NIL**

and number of batches that completed the programme:

--

- b. NCTE recognition details(if applicable)

Notification No.....

Date.....

Validity.....

- c. Is the institution opting for assessment and accreditation of Teacher

Education Programme separately?

Yes

✓

**No**

19. Does the college offer UG or PG Programme in Physical Education?

Yes

✓

**No**

If yes,

- a. Year of Introduction of the programme(s).....

(and number of batches that completed the programme

--

- b. NCTE recognition details(if applicable)

Notification No.....

Date.....

Validity.....

- c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes


**No**

20. Number of teaching and non-teaching positions in the institution:

Position	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC/University/ State Government	Nil	Nil	05	7	04	02	06	03	Nil	Nil
Recruited	Nil	Nil	05	06	02	01	06	03	Nil	Nil
Yet to recruit	Nil	Nil	02**				01	Nil	Nil	Nil
Sanctioned by the	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

Management/society or other authorized bodies.										
Yet to recruit	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

**\*M – Male    \*F – Female.**

**\*\* Male-Female figures are not separately available in the ‘sanctioned’ and ‘yet to recruit’ figures. But the figures are furnished on the basis of the existing Staff strength.**

**21. Qualifications of the teaching staff:**

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers: <b>16</b>							
D.Sc./D.Litt.	-	-	-	-	-	-	-
Ph.D.	-	-			-	-	
M.Phil.	-	-	-	-	<b>01</b>	-	<b>01</b>
PG			<b>06</b>	<b>06</b>	<b>02</b>	<b>01</b>	<b>14</b>
Temporary teachers: <b>Nil</b>							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	-	-
PG	-	-	-	-	-	-	-
Part-time teachers: <b>08</b>							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	<b>01</b>	<b>01</b>
PG	-	-	-	-	<b>05</b>	<b>03</b>	<b>08</b>

**22. Number of Visiting Faculty/Guest Faculty engaged with the College:**

**NIL**



23. Furnish the number of the students admitted to the college during the last four academic years:

Categories	2011-12		2012-13		2013-14		2014-15	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
ST	42	38	56	52	34	36	54	56
OBC	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
General	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Others	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL

24. Details on students enrolment in the college during the current academic year:

Type of students	UG	PG	M.Phil.	Ph.D.	Total
Student from the same State where the college is located.	110	NIL	NIL	NIL	110
Student from other States of India.	NIL	NIL	NIL	NIL	NIL
NRI students	NIL	NIL	NIL	NIL	NIL
Nil	NIL	NIL	NIL	NIL	NIL
Total	110	NIL	NIL	NIL	99

25. Dropout rate in UG and PG (average of the last two batches):

UG	3.50%
PG	N.A.

26. Unit Cost of Education  
(Unit cost – total annual recurring expenditure (actual) divided by total number of students enrolled)

- (a) including the salary component:  
(b) excluding the salary component:

Rs. 232,212.00
Rs 8,985.00

27. Does the college offer any programme(s) in distance education mode (DEP)?

Yes

✓

No

If yes,

a) is it a registered centre for offering distance education programmes of another University?

Yes

✓

No

b)

c) Name of the University which has granted such registration:

IGNOU

d) Number of programmes offered

6

e) Programmes carry the recognition of the Distance Education Council:

Yes

✓

No

28. Provide Teacher-Student ratio for each of the programme/course offered:

I/No.	Name of the programme	No. of Teachers	No. of students admitted in the current session	Teacher-Student Ratio
	<b>B.A.</b>	<b>22</b>	<b>110</b>	<b>5:1</b>

29. Is the College applying for:

Accreditation: Cycle 1

✓

Re-Assessment:

30. Date of accreditation\* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only):

Cycle -1: .....(dd/mm/yyyy) Accreditation Outcome/Result: **N.A.**

Cycle -2 : .....(dd/mm/yyyy) Accreditation Outcome/Result: **N.A.**

Cycle -3 : .....(dd/mm/yyyy) Accreditation Outcome/Result: **N.A.**

31. Number of working days during the last academic year.

232

32. Number of teaching days during the last academic year  
(Teaching days means days on which lectures were Engaged excluding the examination days)

180

33. Date of establishment of Internal Quality Assurance Cell (IQAC):  
**IQAC – (18/08/2006)**
34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to  
NAAC : **NIL**
35. Any other relevant data (not covered above) the college would like to include.  
(Do not include explanatory/descriptive information): **NIL.**

## **INTRODUCTION**

Govt. Khawzawl College initially named as Khawzawl College was established in 4<sup>th</sup> March 1985 under management of Local Board with a very few Staff of the College namely R.Lalrintluanga as Principal, Shri W.C.Thandawla M.A(Eng) and Shri C.Laldailova M.A.(Pol.Sc.) as Lecturers and Shri R.Vanlallawma and Shri Hmingthanga Varte as Part-Time Lecturer.

After passing almost 9 years, this College was given Permission by the Govt.of Mizoram Vide Letter No.B.16019/3/88-EDC/1-2 Dated 24<sup>th</sup> July 1989 and the Government has accorded the Provisional Permission again for opening this College Vide Govt.Letter No.B.16019/5/90-EDC Dated 24<sup>th</sup> Jan 1990. Hence, Management of the College was in the hands of Governing Board Member of which selected by the Government from time to time(namely for the period of 2 years) representing Teaching Community Lady, and Local Prominent persons and University etc. And the Board was also registered on 14/3/1990 under Regd No. SR4 of 1990. This College got Provisional Affiliation on 15/5/1992 from NEHU Vide Letter No.CDC/A-75/99-1468 Dated 15/5/92 and the Affiliating University had given permission for conducting Pre-university Examinations with effect from 1993 Vide NEHU Letter No.F.15-2/Ex/92/350/ Dated 31/11/1992. This College was upgraded to Deficit Status with effect from 1<sup>st</sup> April 1994 Vide Govt. Letter No. B.16013/3/90-EDC/55 Dated 22/7/94. In 1995 Govt. of Mizoram had accorded Provisional Permission to this College for opening Degree Class with effect from the Academic Session 1995-96 in the subjects of English, Mizo, Pol.Science, History ,Education and Economics Vide Letter No.B.16019/3/88-EDC Dated 9<sup>th</sup> Nov 1995. After Inspecting this College for Degree classes NEHU also gave Provisional Affiliation for Degree Classes to this College in General and Honour Courses Vide NEHU letter No. DCD.A.78/95-96/1778 Dated 16<sup>th</sup> July 1999.

After Establishment of Mizoram University, Affiliated Colleges within Mizoram was transferred to Mizoram University from NEHU and this College was also applying Permanent Affiliation to Mizoram University. Accordingly Mizoram University resolved to grant Permanent Affiliation to this College Vide University Letter No. MZU/CDC/32/2002 Dated 27<sup>th</sup> July 2006 with effect from 1<sup>st</sup> July 2006.

University Grants Commission (UGC) included this College in the list of College prepared under Section 2(f) & 12(B) of the UGC Act 1956 with effect from the date of issue of the order Vide UGC Letter No. F.8-432/2005(CPP-1) Dated 20th July 2007.

With a view to attain qualitative improvement in Higher Education, the Govt. of Mizoram Provincialised this College with effect from the date of issue of this Notification Vide No.B.16013/1/07-EDC Dated 11<sup>th</sup> Oct 2007. Nos. of Teaching and Non-Teaching faculties at the time of Provincialisation was : Principal- 1, Teaching Staff-18 nos and Non-Teaching Staff-9.

All the Authority exercised by the Governing Board of the College during Private and Deficit Status was handover to Government of Mizoram since this College become Provincialised College.

### **CAMPUS INFORMATION**

**1) BUILDING** : This College Complex comprise the Administrative Building, Academic Bulding, Women Hostel, Basketball & Volloey Ball Court, Canteen, Library and Students' Common Room.

**2) LIBRARY** : This College has collected 5000 books mainly reference Books for different Subjects ,Journals, Magazine and News Paper. The Library also provides Xerox facilities to students at concessional rate/price of cost. Computerisation of Library is under process.

**3) SEMINARS** : Seminars are conducted in all Subjects and students are encouraged to hold Seminars from their Syllabus. Parent/Guardians are used to visit the College and see through the progress of their work.

**4) INFORMATION TECHNOLOGY** : Steps are under process to provide better facilities to students for affording internal connections in the field of Information Technology.

**5) HOSTEL** : Women Hostel with 20 nos. of seaters are available in the College Hostel Admission will be issued a few day after commencement of classes to the residential needs of outstation students.

**6) PLAYGROUND** : The College has Volley Ball Court and Basket ball Court in the Campus and used to play football in the Public Playground not so far from the College.

**VISION :**

- a) To achieve excellence in teaching, learning, leadership in service and community services
- b) To be the pre-eminent centre of Scholarship in Higher Education at the undergraduate Level
- c) To improve the infrastructural facilities to attain National Standard
- d) To provide better Education to the Rural poor to reduce the Gap between the rich and the poor in the field of Education
- c) To provide better opportunities and skills to students for their future

**OBJECTIVES :**

- a) The College Motto “PERSEVERANCE FOR SUCCESS” is the guiding principle of our endeavour in striving for academic excellence in humanitarian services.
- b) To impart quality knowledge through effective Teaching and to produce competent graduates or
- c) To work for the improvement of the society through social services and other extension programmes



## **DEPARTMENTS**

The following departments are available in the College :

Sl.No.	Art Stream	Nos. of seat capacity
1.	English	40
2.	Mizo	40
3.	Education	40
4.	Economics	40
5.	Pol.Science	40
6.	History	40

### **REGULATION ON SEMESTER SYSTEM OF THREE YEAR DEGREE COURSE :**

(i) (a) The Under Graduate Courses shall consist of three years with two Semester System in each year. The first Academic Year shall comprises the First and Second semester, the Second Academic Year, the Third and Fourth semester and the third Academic year the fifth and Sixth semester.

(b) Each Semester shall carry 400 Marks and the total Marks for the entire course shall be 2400

(c) Three Class Test, out of which one may be seminar/home assignment, are to be conducted in each subjects for continuous assessment. The average of the best two shall be considered as the mark obtained out of 20 marks. The rest 5 marks may be allotted to the attendance and classroom performance of each student.

(d) The Odd Semester (1<sup>st</sup>, 3<sup>rd</sup> & 5<sup>th</sup> Semester) shall commence from July till mid November and the even Semester (2<sup>nd</sup>, 4<sup>th</sup> & 6<sup>th</sup> Semester) started from 16<sup>th</sup> January till the end of April in each Academic Year.

(e) Semester Examination shall be conducted twice 10<sup>th</sup> Nov – 6<sup>th</sup> Dec for odd Semester and 1<sup>st</sup> May - 21<sup>st</sup> May for even Semester.

(f) No Candidates shall be allowed to appear in any course more than three times (including Regular chance) and no Candidates shall be allowed to appear in any course beyond ten Semester of his/her first Admission.

(g) A Candidate shall Register his/her name with University in the first Semester.

(h) A Candidate shall be permitted to proceed from the 1<sup>st</sup> Semester in respective of his/her failure in any of the Semester Examination subject to the condition that the Candidates shall appear for all the arrear paper of each Course along with the concerned Semester Examination.

(i) A Candidate shall be eligible to appear in the end Semester Examination only if he/she attends a minimum of 75% attendance as per university Ordinance.

**(ii) Eligibility for Admission :**

(a) Pass in the Higher Secondary Examination or its equivalent conducted by any recognized Board of the State or Central Government.

(b) Application for Admission – A Candidate passing Vocational Courses may be decided by the College Principals.

**(iii) Classification of successful Candidates :**

- (a) A Candidate must secure a minimum of 40% of Marks in each paper
- (b) The marks obtained by a student in all Sixth Semester shall be taken into account while declaring the Results.
- (c) Grades shall be awarded on the accumulative basis of Marks obtained in the Core Subjects in each Semester.

**(iv) Ranking :**

Subject wise ranking shall be awarded Gold Medal shall be awarded in subject wise only to those Candidates who secure over-all first class first position.

**(v) Grading :**

Grade	Grade Point	Classification	Marks	Division
O	9	Outstanding	90 & above	First
A	8	Excellent	80-89	First
B	7	Very good	70-79	First
C	6	Good	60-69	First
D	5	Fair	50-59	Second
E	4	Average	40-49	Pass
F	0	Fail	Below 40	Fail

**ADMISSION PROCEDURE :**

(a) Admission Form & Prospectus are to be obtained from the College Office during office hours. Students are advised to read the prospectus thoroughly before filling up of the admission form.

(b) Each Semester is consist of 4(four) Subjects/papers i.e. one Compulsory Subject (English for 1<sup>st</sup> and 2<sup>nd</sup> Semester) one Core Subject(Earlier known as Honour or Major Subjects) and two Elective subjects.

(c) Incomplete Application and the application received after the dateline will be rejected.

(d) Selection of Candidates will be based on the following criteria :

i) HSSLC	:	60 %
ii) Marks in Core Subject	:	20%
iii) Interview	:	20%

### **SUBJECT COMBINATIONS :**

A Student shall necessarily select one Core Subject and Two Elective Subject i.e. either (a) Combination or (b) Combination which are set along with the Core Subject. It must be noted that English is a Compulsory Subject for first year students.

		ART STREAMS
Sl.No.	Core	Elective Subject/Combination( Any two)
1.	English/Mizo	(a) Education (b) Economics (c) History (d) Pol.Science
2.	Education	(a) English or Mizo (b) Economics (c) History (d) Pol.Science
3.	History	(a) Education (b) Economics (c) History (d) Pol.Science
4.	Pol.Science	(a) Education (b) Economics (c) History (d) English or Mizo
5.	Economics	(a) Education (b) English or Mizo (c) History (d) Pol.Science

#### **Compulsory Subject :**

1) For 1 <sup>st</sup> Semester BA	Gen.English-I
2) For 2 <sup>nd</sup> Semester BA	Gen.English-II
3) For 3 <sup>rd</sup> Semester BA	M.I.L.(Mizo)/Alt.English
4) For 4 <sup>th</sup> Semester BA	Environmental Studies

**ADMISSION FEE :**

Fee to be paid at the time of Admission for 1<sup>st</sup>, 3<sup>rd</sup> & 5<sup>th</sup> Semester will be as follows :

**A. Annual Fee :**

Sl.No.	Items	Amount
1.	Admission	100
2.	Enrolment	80
3.	Registration	150
4.	Library	400
5.	Students' Union	300
6.	Magazine	300
7.	Identity Card	100
8.	Student Aid Fund	50
9.	College Development Fund	500
10.	TOTAL	1980

**B. Semester Fees :**

- i) Tuition Fee for 10 months @ Rs. 100/ = Rs. 1000  
 ii) Internal Examination Fee = Rs. 400

**GRAND TOTAL A & B ----- = Rs. 3380**

C. Fees to be paid at the time of commencing classes for 2<sup>nd</sup>, 4<sup>th</sup> & 6<sup>th</sup> Semester:

Sl.No.	Items	Amount
1.	Admission	100
2.	Affiliation	20
3.	Game	300
4.	Library	300
5.	Students' Union	300
6.	Magazine	300
7.	Identity Card	
8.	Student Aid Fund	50
9.	College Development Fund	250
10.	TOTAL	1620

**Semester Fees :**

- i) Tuition Fee for 10 months @ Rs. 100/ = Rs. 1000  
 ii) Internal Examination Fee = Rs. 400

**TOTAL----- = Rs. 3020**

## **CODE OF CONDUCT :**

The students are informed to take note of the following and to adhere to the Regulations :

**a) Classroom Attendance** :The student should have at least a minimum of 75% attendance to complete the programme. Absenting from the Classrooms during the Scheduled Lecture time is considered an offence and will invite disciplinary action against the students.

b) Smoking, Alcohol, using of Alcohol drugs and smoking in the College and hostel premises are strictly prohibited. Any student found smoking, using or having used drinks, drugs invite disciplinary action even leading to dismissal.

### **c) Ragging :**

As per Supreme Court Order ragging in the College & Hostel is strictly prohibited. If any incident of ragging comes to the notice of the authority the concerned student should be furnished even up to expulsion.

### **d) Cell Phone :**

Use of cellular inside the Examination Hall, Classroom and corridor by students is strictly prohibited.

### **e) Student Activities :**

The College encourages the students to participate in variety of student activities including sports and cultural programmes



## **EXTRA CARRICULAR ACTIVITIES :**

### **1) Students' Union :**

Students ' Union Body actively functions and all students are active members providing a form for practicing democratic Governance. They work closely with the College Authority to organize events like College Week, Fresher Social, awareness and raising campaigns etc.

### **2) National Service Scheme :**

Govt. Khawzawl College Unit has a high profile and a long tradition in the field of service to the community and the College neighbourhood. Under the guidance of Programme Officers, the NSS provides opportunities for students to take part in various useful activities which developing their overall personality through community services, in pursuance of the Motto " Not Me But You".

### **3) Red Ribbon Club :**

The vulnerability of the youth is increasing day by day. To reduce the rapid spreading of HIV/AIDS among the youths. The Red Ribbon Club plays a vital role in combating the issue. This Club makes use of Peer Educators for discriminating awareness among the students through various activities.

### **4) Evangelical Union :**

This College has an Evangelical union to carry out the vision of the union. This Union organises worship service in appointed time. A regular prayer meeting is held every Weekday of a month by conducting the meeting in English and local language 'Mizo'.

## **STUDENTS ' FACILITIES :**

### **a) Educational Tour :**

The College sends out every year a batch/batch of selected students for Educational Tour to visit different places of India. Selection is done primarily on the basis of good performance and attendance in academic and co-carricular activities.

### **b) Scholarship & Prize :**

Post Matric Scholarship are awarded to deserving students. Principal & Associate Professor's Award is to be given to 1<sup>st</sup> to 3<sup>rd</sup> position of Final students who are in or above 1<sup>st</sup> Division.

## **FACULTY :**

### **TEACHING FACULTY :**

R.Lalrintluanga - Principal

English Department :

1. N.Umananda Singh, Head of Dept.
2. M.Modhu Singh
3. Lalramlawmi
4. John Lalruatkima

Mizo Department :

1. Lalrinchami Khiangte, Head of Dept.
2. H.Lalthanpuui
3. J.Lalchhuanawma

Pol.Science Department :

1. K.Chandra Kumar Singh, Head of Dept.
2. C.Lalzeli
3. Lalthlamuani
4. K.Lalkulhpuia

Education Department :

1. Lalruatmawii, Head of Dept.
2. R.Lalthanliana
3. H.Peter Lalremruata

History Department :

1. K.Ziona, Head of Dept.
2. C.Laldampaia
3. Joseph Vanlalnghaka
4. C.Chawngthanpuui

Economics Department :

1. L.Rashini Devi, Head of Dept.
2. H. Vanlalhruaia
3. Laldingngheti
4. T.Lalremruati

**NON-TEACHING FACULTY :**

1. Vantlangkhuma Head Asst.
2. Vanlalpeki UDC
3. Kaphmingthangi LDC
4. P.C.Rosangpuii LDC
5. R.Lalawmpuia Lib. Asst.
6. Chalmawia IV Gr.
7. K.Lalthanzama IV Gr.
8. Vanlalmawia IV Gr.
9. Lalrosanga IV Gr.
10. C.Lalkhawngaihsanga M/R

### **ACADEMIC CALENDAR :**

- (1) Commencement of 1<sup>st</sup>, 3<sup>rd</sup>, 5<sup>th</sup> Semester Classes----1<sup>st</sup> July
- (2) Examination of 1<sup>st</sup>, 3<sup>rd</sup>, 5<sup>th</sup> Semester ----- 10<sup>th</sup> Nov – 6<sup>th</sup> Dec
- (3) Commencement of 2<sup>nd</sup>, 4<sup>th</sup>, 6<sup>th</sup> Sem Classes----16<sup>th</sup> January
- (4) Examination of 2<sup>nd</sup>, 4<sup>th</sup>, 6<sup>th</sup> Semester-----1<sup>st</sup> May – 21<sup>st</sup> May
- (5) College Activities-----22<sup>nd</sup> May – 7<sup>th</sup> June
- (6) Semester Break -- 8<sup>th</sup> June - 30<sup>th</sup> Jun

**LIST OF HOLIDAYS :**

Sl. No.	Holidays	Date	Mizo Month	Day of the weeks
1.	New Year Day	01.01.2015	Pawlkut Thla	Thursday
2.	New Year Festival	02.01.2015	Pawlkut Thla	Friday
3.	Republic Day	26.01.2015	Pawlkut Thla	Monday
4.	State Day	20.02.2015	Ramtuk Thla	Friday
5.	Chapchar Kut/Holi	06.03.2015	Vau Thla	Friday
6.	Good Friday	03.04.2015	Tau Thla	Friday
7.	Buddha Purnima	04.05.2015	Tomir Thla	Friday
8.	YMA Day	15.06.2015	Nikir Thla	Monday
9.	Remna Ni	30.06.2015	Nikir Thla	Monday
10.	Idu'l Fitr	18.07.2015	Vawkhniakzawn Thla	Saturday
11.	Independence Day	15.08.2015	Thitin Thla	Saturday
12.	Mahatma Gandhi's Birthday	02.10.2015	Khuangchawi Thla	Friday
13.	Dussehra	22.10.2015	Khuangchawi Thla	Thursday
14.	Diwali	11.11.2015	Sahmulphah Thla	Wednesday
15.	Christmas Eve	24.05.2015	Pawltlak Thla	Wednesday
16.	Christmas Day	25.12.2015	Pawltlak Thla	Friday
17.	Christmas Festival	26.12.2015	Pawltlak Thla	Saturday
18.	New Year Eve	31.12.2015	Pawltlak thla	Wednesday

**LIST OF RESTRICTED HOLIDAYS :**

Sl. No.	Holidays	Date	Mizo Month	Day of the week
1.	Pongal	15.01.2015	Pawlkut Thla	Thursday
2.	Guru Ravidas's Birthday	03.02.2015	Ramtuk Thla	Tuesday
3.	Holika Dahan	05.03.2015	Vau Thla	Thursday
4.	Easter Monday	06.04.2015	Tau Thla	Monday
5.	Vaisakhi/Vishu/Masadi	14.04.2015	Tau Thla	Tuesday
6.	Jamat-UI-Vida	17.07.2015	Vawkhniakzawn Thla	Friday
7.	Parsi New Years Day	18.08.2015	Khuangchawi Thla	Tuesday
8.	Dussehra (Maha Saptami)	20.10.2015	Khuangchawi Thla	Tuesday
9.	Maharishi Valmiki's Birthday)	27.10.2015	Khuangchawi Thla	Tuesday
10.	Deepavali(South India)	10.11.2015	Sahmulphah Thla	Tuesday
11.	Govardhan Puja	12.11.2015	Sahmulphah Thla	Thursday
12.	Bhai Duj	13.11.2015	Sahmulphah Thla	Friday
13.	Guru Teg Bahadur's Martyrdom Day	24.11.2015	Sahmulphah Thla	Tuesday
14.	Christmas Festival	28.12.2015	Pawltlak Thla	Monday

## Criterion – wise Inputs :

### **Criterion I : curricular Aspects:**

= The Institute followed the curricular in various disciplines framed by the affiliating University. The University redesigns the curricular when it feels necessary.

2. What is the Programme options available to the students for awards such as degrees, certificates and diplomas ?

= Degree

3. To what extent are the Programme options are oriented ?

= 50-70%

4. Do students have flexibility to pursue a Programme with reference to :

a) time frame

☒

b) Horizontal mobility

☐

c) Elective options

☒

d) Non- core option

☐

5. Is there any mechanism to obtain feedback from academic peers and employers on the teaching programmes ?

= Yes

☒

No

☐

If yes, how is the feedback used in the initiation, review and redesigning of teaching programmes ? Give details :

a) Staff Meetings with Principal are held where general discussions on academic issues, interaction and new items take place.



6. Extention Lectures /Remedial Coaching classes are being organized by different departments of the College. All these suggestions which come out as a result of these extended services are followed.
7. How long does it take to introduce a new programme of study within the present University System ?  
= Any directive order from the affiliating University is promptly followed.
8. Has the College introduced any courses inspite of delay in University process ?
- Yes ☐ No ☒
9. What are the contributions of the institution in curriculum design of the university ?  
= Some teachers of the College are often invited to take part in Committees that design the curriculum
10. Has there been an academic audit by the University ?  
= N.A.
11. Any other highlights :  
= Directive innovative methods within the frame work of curriculum provided by the University are adopted.

## Criterion II : Teaching-Learning Evaluation.

1. How are students selected for admission into various courses ?  
a) Through written test ☐  
b) Through interview ☐  
c) Through academic record ☒
  
2. Is there a permission for assessing students' knowledge skills for a particular Programme (after admission)  
Yes ☒ No ☐  
e.g. a) Unit test Examinations (after completing every unit)  
b) Mid-term examinations  
c) Assignment  
d) Seminar
  
3. Does the College provide bridge/remedial courses to the educationally Disadvantaged students ?  
Yes ☒ No ☐  
e.g. Remedial Courses, with the UGC assistance have been conducted specially for weakers students.
  
4. How are advanced learners challenged for work ahead of the rest?  
= Advanced learners are adviced to learn quick learning skills and techniques ☒ ☐
  
5. Does the College encourage the teachers to make a teaching plan ?  
= Yes ☒ No ☐  
At the beginning of each session, it is made by each teachers keeping in mind the course content and time available

6. Are Syllabi unitized according to a teaching schedule through the Semester/year ?

=Yes

☒

No

☐

This is implemented through Unit Test Examination(after completing the Unit) and Home Assignments at an appointed time.

7. How does the College supplement the Lecture Method of Teaching with other learner- centred teaching methods ?

= Black Board works, monthly class tests, Unit test, group discussions are held.

8. Is there a centralized 'media' facility to prepare audio visuals and other teaching aids ?

= Yes

☐

No

☒

9. Furnish the following information :

=Teaching Days : 180

Working Days : 232

Work Load : 14-16 periods per week per lecturer

Ratio of teaching staff to

Non-teaching Staff : 23:10

Ratio of full time teachers to

part-time teachers : 8:3

Percentage of classes taught by full

time faculty : 70%

10. Are evaluation methods communicated to the students at the beginning of the year ?

= Yes

☒

No

☐

Students are well informed that they will be evaluated through mid term examinations, home assignments/seminar, attendance and end-semester examination.

11. Does the College monitor the over all performance of the students to ensure the achievements of the course objectives ?

= Yes

☒

No

☐

The overall performance of the students is strictly monitored through mid-term and unit test examinations, home assignments/seminar, percentage of attendance.

12. How are teachers recruited ? When and how are new teaching positions created? Give details?

= Post creation is the responsibility of the state government recruitment of post is made on the basis of the requirement moved through proper channel and conducted by the state Public Service Commission. However, the vacant posts are filled up by Part-Time Teachers due to the financial constraints of the State Government.

13. Provide the following information about the teaching Staff recruited during the last two years.

Nil

Teaching Staff from		
Same State		
Same Institution	Other Institution	Other State

14. Does the College have the freedom and resources to appoint and pay temporary/adhoc teaching Staff ?

= Yes

☐

No

☒

If no, how are additional projects/expansion managed ?

= As per the standing Instruction of the government, Director, Higher & Technical Education has been empowered to appoint Guest/Part-Time Teachers for a period of six months during the peak period of the Academic Session to be paid from the resources of the State Government.

15. No. of Teaching Staff who have attended Seminar/Conference/Workshop As participants/resource persons in the last two years.

	Participants	Resource Person
State Level	23	1
National Level	3	1
International Level	Nil	Nil

16. Does the College follow the self-appraisal method to evaluate the performance of the faculty in teaching, research and extension ?

= Yes ☒ No ☐

The teachers are encouraged to use the feedback to improve themselves in their method of teaching. It is also used for higher scales of salary by the authority.

17. Does the College follow any other teacher performance appraisal are used ?

= Yes ☒ No ☐

By making comparison with the University Result and a word of appreciation and encouragement given by the Principal and even reflect in their ACRs.

18. Does the College conduct Refresher Courses/ Seminars/ Conferences/ Symposia/ Workshops / Programmes for faculty development ?

= Yes ☒ No ☐

(a) A Two Days State Level Seminar on 'Electoral Politics in Mizoram' was conducted on 10<sup>th</sup> Sept 2015.

(b) Awareness on HIV/AIDS was conducted 5<sup>th</sup> May 2014

19. Give details on a few faculty development Programme and no.of teachers who benefitted out of them, during the last two years :

Faculty Development Programme	No. of beneficieries
Refresher Course/Orientation Programme in various subjects at national Level	

20. How many members of faculty have received teaching awards ?

= NIL

21. Any other highlights.

= N.A.

### CRITERION – III : RESEARCH CONSULTANCY AND EXTENSION

1. How does the College promote Research ?

PG Students doing Project work -	N.A.
Teachers are given Study Leave-	Yes
Teachers provided with seed Money -	By UGC
Research Committee for submitting Project Proposals-	N.A.
Adjustment of teaching Schedule -	Yes

2. What percentage of teachers are engaged in active Research in the College ?(guiding Research Scholars, operating projects, publishing regularly etc.)

= It is only UG College not viable for research work.

3. How many are full time Research Scholars and how many have registered as part-time research scholars /( Research Scholars means M.Phil/Ph.D Student)

= N.A.

Full time	
Part time	

4. Does the College provide financial support to research students ?

= Yes ☐ No ☒

5. Provide details of the ongoing research projects :

= N.A.

Total no.of Projects	
Total outlay in Rs.	

6. Does the College publicise the expertise available for consultancy services?  
 = Yes ☒ No ☐

The College has advertised the availability of the Guidance and Counselling Centre among the students and the community in which the College is situated.

7. Does the College have a designated person for extension activities ?  
 = Yes ☒ No ☐

If Yes, indicate the nature of the post:

Full time ☐ Part-Time ☐ Additional charge ☒

8. Indicate board areas of various extention activities of the College :

- |  |   |
|--|---|
| 1) Social work <input checked="" type="checkbox"/>             | 2) Health and hygiene awareness <input checked="" type="checkbox"/> |
| 3) Community Development <input checked="" type="checkbox"/>   | 4) Medical Camp <input checked="" type="checkbox"/>                 |
| 5) Blood Donation Camp <input checked="" type="checkbox"/>     | 6) Adult Education & Literacy <input checked="" type="checkbox"/>   |
| 7) Environmental Awareness <input checked="" type="checkbox"/> | 8) AIDS Awareness <input checked="" type="checkbox"/>               |

9) The NSS Unit of the College have been playing active role in Social Works, Community Development, Blood Donation, AIDS Awareness, Construction of Waiting Sheds, Urinals besides the main and linkage roads of the area concerned.

9. Are there any outreach Programme carried out by the College other than NSS and NCC, for example, Population Education Club, Adult Education, National Literacy Mission or any other?  
 = Yes ☐ No ☒



10. How are students and teachers encouraged to participate in extension activities ?
- = Some teachers and students spend their vacation in helping out in orphanages, schools in backward areas and helpless widows.
- 
11. Does the College work and Plan the extension activities along with NGOs and GOs ?
- = Yes, the College works and plans the extension activities along with NGOs and GOs and both
- 
12. Any other highlights :
- = There is a Counseling Centre in the College that deals with problems that the students encounter as well as Educational and Vocational Counseling.

## **CRITERION –IV : INFRASTRUCTURE & LEARNING RESOURCES**

1. Enclose the master Plan of the College Campus indicating the existing Building and the Projected expansion in future. The area of the College is 3(three) acres (i.e. 9.3 bighas).The Building Complex includes- The Main Lecture Building, The Administrative Building, The Classroom Building, The Women’s Hostel, The Boys’ Hostel, The College Canteen, Table Tennis Hall, The Students’ Common Room, Basketball – cum- Volley Ball Court. It is proposed to prepare Master Plan to have a separate Library Building and Conference Hall for which UGC is being moved in near future.

2. How does the College Plan to meet the need for augmenting the infrastructure to keep pace with Academic growth ?

= The College plans to meet the need for augmenting the infrastructure with grants from UGC and State Government.

3. How does the College maintain its infrastructure ?

= The College maintains its infrastructure with financial Assistance from UGC and State Government.

4. How does the College ensure optimum utilization of its infrastructure facilities ?

= Students take full benefits of the Library, Xerox, Sports goods, Computer and other facilities.

5. Does the College encourage use of the academic facilities by external agencies ?

= Yes

☐

No

☒

6. What efforts are made to keep the Campus beautiful and Pollution free?  
 = The NSS Unit of the College periodically organized Social works with Beautification Committee to keep the Campus neat, tidy, beautiful and pollution free. It has Plantation and Afforestation Plans.

7. Is there an Advisory Committee for the Library ?

= Yes ☒ No ☐

8. Is the Library inter-connected with other Libraries for inter-Library borrowing ?

= Yes ☐ No ☒

9. Is there a book bank facility in the Central Library ?

= Yes ☐ No ☒

10. Provide the no.of Books/Journals/Periodicals that have been added to the Central Library during the last two years and their lost :

	Year before last 2012-13		Year before 2013-14	
	No.of books	Price	No.of books	Price
1. Text books	700	2,10,000.00	800	2,40,000.00
2. Other Books				
3. Journals/periodicals	7	3,500.00	7	4,000.00
4.Any others				

11. Does the Library have the following facilities ?

= a) Reprography ☒  
 b)Computers ☒  
 c)Audio & Video Cassette ☐  
 d) Internet ☒  
 e) Xerox facilities ☒

12. Furnish the following details :

- a) Working days of the Library : 5 days per week
- b) working hours of the Library : 40 hours a week
- c) Total no.of books in the Library : 4500 books
- d) Total no.of Journal/Periodical : 8 nos.

13. Is there a Central Computer facility in the College ?

= Yes ☒ No ☐

14. Give the working hours of the Computer Centre and its access on Holidays and off hours:

= Computer Centre remains opens from 12:00 Noon to 4:00 Pm on all working days.

15. How are Computers and their accessories maintained in the Computer Centre and other location of the College ?

= Standard care is maintained.

16. What are the various health services available to the students , members of the Staff of the College ?

= Some first – aid medicines are reserved. In case of emergency the service of government and private Doctors are also engaged.

17. What are physical and infrastructural facilities available in the sports and physical education centre ? Give details :

= We have Table Tennis Hall, Basket ball Court, Volley ball Court and some items of Indoor games. The Sports Committee encouraged the students to participate in different games under the supervision of the Professor-in-charge of Games & Sports.

18. What are the incentives given to the outstanding Sports person ?  
= Certificates and medals are awarded to the outstanding sports persons.

	Participation of students	outcome
Inter College Sports		
Regional		
National		
International		

19. What are the major Physical and infrastructure facilities available in the workshop and centre for instrumentation ?

= N.A.

20. Give details of the hostel facilities available in the Campus ?

= We have 20 seated Girl's Hostel and 10 seated Boys' Hostel.

21. Any other highlights :

= N.A.

## **CRITERION- V** : STUDENT SUPPORT AND PROGRESSION CELL

### Student Monitoring and Support

1. Does the Institution publish its update prospectus annually ? If yes, What are the contents ?  
= The institution publishes its Prospectus annually and it deals guidelines and important information, the rules and regulations of the institution.
  
2. What kind of financial aids/Scholarship are available to the students ?  
= Students receive Post-Matric Scholarship /Tribal Scholarship. Such Financial aids are distributed to the students on time. Special financial award is reserved to reward for the students of 1<sup>st</sup> Divisioners/Top Ten.
  
3. Mention the number of students who received financial aid during the last two years.  
= All the Tribal Students receive Tribal Scholarship from the State Govt.
  
4. Specific support services/facilities available for students.  
= Specific support and facilities available to the students are Free career coaching class, free hostel accommodation.

5. Discuss the efforts made by the institution to facilitate entrepreneurial skills among the students and the impact of the efforts.
- = Awareness Programmes, Seminars and Workshops held in the institution which sharpen the knowledge and skills of the students.
6. What type of Counseling services are available to the students ?
- = Career and Guidance Cell of the College provides counseling on current social topics, job opportunity, women empowerment etc.
7. Does the institution have a student grievance redressal Cell ? If yes, list them.
- = The institution has the grievance Cell but no grievances available.
8. Is there an anti-Ragging Committee ? How many instances have been occurred/reported ?
- = Yes, the College has Anti-Ragging Committee under state by provision. Not a single instance of ragging is occurred still.

9. How many Welfare Schemes are provided to the students by the College ?  
 = Welfare Schemes for the students sponsored by the College are :  
 a) Financial Assistant to the financially backward students.  
 b) Awards for 1<sup>st</sup> Division & Top Ten in the University Exams.  
 c) Free Coaching Classes.  
 d) Free Xerox facility in the Library  
 e) Hostel and Canteen facilities.  
 f) Broadband WIFI
10. Does the institution has Alumni Association ?  
 = The Institution has Alumni Association but it not registered yet.
11. What kind of Sports, Games & Cultural activities are available to students ?  
 = The Institution has provided various Games & Sports facilities such as, Tennis ,Football, Volley ball, Table Tennis, Chess etc.. The following table shows the participation of students in Inter-College Sports conducted by the affiliating University for the last two years :

Year	Items
2012-13	Football Volley ball Table Tennis Badminton Chess
2013-14	Football Volley ball Table Tennis Badminton Chess



12. Does the College has a Student Council ? Give details of its procedure, activities, funding, constitution.
- = The College has a Student body entitles as Students' Union (SU) elected every year by the students through secret ballot system. The Union consist of 7(seven) portfolios like 1) President 2) Vice-President 3) General Secretary 4) Cultural Secretary 5) Magazine /secretary 6) Games & Sports Secretary 7) Debating & Indoor Games Secretary. The Principal is the nominated head of SU as a President.

The Students Union conducts College Week, Freshers' Social, Picnic but expenditure is born by the Institution.

## **CRITERION VI : ORGANISATION AND MANAGEMENT**

In this age of Competition, sincere administration and effective management become the need of the hour. Education has been recognized as a catalyst for achieving socio-economic, scientific and technological development. Development of a nation lies in the potentiality and skillfulness of the students. An education to produce well skilled students is the need of the hour to build up a developed nation.

1. Institutional Vision :

The Board of Management strongly believes that education is the first priority mechanism to develop, strengthen and dynamic of the nation. The institution endeavours to provide suitable and better education to the students which enable to create a good academic atmosphere in the College. Students to create a good academic atmosphere in the College. Students also become laborious in their study.

2. State the mission of the Institution :

= The Mission of the institution basically provides empowerment, liberalization of the of the students through education. Further it emphasized to provide hard work, moral education, broad thinking etc. The institution always tries to have the objectives of Quality Education.

3. What is the role of Management ?
- = The Institution follows the common curriculum of the affiliating University and the State Government but it provides some priorities such as Computer Learning, Add-on Courses, infrastructure for curricular, co-curricular activities, Career Guidance in different forms, hostel etc.
4. How does the institution monitor, evaluate policies and plans of the institution for effective improvement ?
- = All activities of monitoring of the institution are handled by the Principal with Internal Quality Assurance Cell(IQAC). The Principal discharges duties such as management, supervision of Classroom teaching and evaluation of teaching and non-teaching Staff. Examination Committee of the Institution regularly reviews the performance of the students both in the Internal and External Examinations. Necessary action, if any is taken for better performance in the examination.
5. How does the College form Leadership ?
- = The Institution is having a strong ideas to strengthen Leadership quality among the students. Periodical Seminar, Quiz Competition, Co-curricular, extra-curricular activities and activities of NSS and Red Ribbon Club provide opportunities in grooming Leadership. The Fresher Social which is conducting at the beginning of a new Academic Session every year provides leadership quality among the students through different students' activities.
6. Does the College have an inbuilt mechanism to check the work efficiency of the non- teaching Staff ?

= Yes ☒ No ☐

If yes, give details :

= The Principal reviews the working of non-teaching staff occasionally and takes necessary action/recommendation on the employees and also appraises of the Office management accordingly.

7. Is there a Special Committee for preparing the Academic Calendar ?

= Yes ☒ No ☐

The Academic Calendar is usually prepared by the affiliating University & Director of Higher and Technical Education which is sometimes slightly modified the dates of conducting Seminar and time of Remedial Coaching Classes-according to the availability of time of the teacher.

8. During the last two years have all the decisions of the Selection Committee/ General Body been approved ?

= Yes ☐ No ☒

If no. give reasons :

9. Does the College conduct Professional Development Programme for non-teaching Staff ?

= Yes ☒ No ☐

If yes, give details :

= Training facilities have been provided by the State Government through Administrative Training Institute of the State conducted from time to time.

10. What is the current Tuition and other Fees Structures ?

Sl.No.	Programme	Tuition	Library	Others	Hostel	Mess
1.		1000	400	1900		

Vide Govt. Notification Order No.B.16014/1/2008-DTE(HTE)/132 Dt. 11<sup>th</sup> Feb.2013.

11. Have there been changes in the Tuition Fees during the last three years.  
Give details.  
= N.A.

12. Furnish the amount spent under the various heads of expenditure of the last year

Head of expenditure	Budget provided	Amount actually spent in Rs.
Salary	Rs.2,66,39,839.00	Rs. 2,45,55,052.00
Wages		Nil
Travelling expenses(T.E)		Rs. 73,660.00
Office Expenses (O.E)		Rs. 4,34,000.00
Advertisement		Rs. 9,600.00
Maintenance & repair of machineries & equipment (M&E)		Nil
Motor Vehicle		Nil
Maintenance( Maint)		Nil
Materials Supply(M&S)		Nil
Other Charges (O.C)		Rs. 4,18,000.00
Minor Works (M.W)		Rs. 53,000.00
Total	Rs.2,66,39,839.00	Rs. 2,55,43,312.00

13. During the last two years did the College have an excess deficit budget ?  
= Yes ☒ No ☐

14. Is there an Internal Audit Mechanism ?  
= Yes ☐ No ☒

The Accounts, in general, are checked and audited by the Auditors of Accountant General Office (A.G) as Scheduled/whenever necessity arises from time to time.

15. What are the various Welfare Programme of the College ?  
= Besides Post-Matric Scholarship for Tribal Students, there is free boarding facility in the Hostels, Cash reward is reserved for distinguished students in the University Exam.

16. Is there a Grievances Redressal Cell in the College ?

= Yes ☒ No ☐

If yes, how does it deal with grievances of the employees and others ?

= Welfare Committee of the Institution comprises of grievance Cell. It sanctioned a sum of Rs. 1,00,000/- (Rupees one lakh) only to the nearest of the deceased (Staff) during service period.

17. What are various loans available to the Members of Staff of the College with eligibility criteria to obtain loans and mode of recovery of the loans ?

= Personal Loans/Advances from their respective GPF Account, Vehicle Loans, Housing Loan from MRB/SBI/LIC are available for all Staff members as per government Rules and procedure.

18. Any other highlights :

= All the Members of Teaching & Non-Teaching Staff are paid regular monthly salaries. No bills kept pending. Confirmation is given to the Staff as per usual Rules of the Government. Any Grant received from UGC are fully utilized for the purpose for which it was sanctioned.

## CRITERION VII : HEALTHY PRACTICES :

1. Has the College adopted any mechanism/process for internal quality checks ?

= Yes ☒ No ☐

Students conduct evaluation of teachers once in a Semester. The Principal personally makes sure that all Classes are taken. Checks, Class Registers and holds the Head of Departments accountable for any irregularities. The Principal also monitors the activities of the non-teaching staff.

2. Is the College sensitized to latest managerial concepts such as strategic planning, team work, division – making and computerization ?

= Yes ☒ No ☐

3. What are the National/International linkages established by the Colleges for Training and Research ?

= Information regarding Training and Research Programme being held on National/International levels are made available to the teachers for participation.

4. How does the College strengthen the Regular Academic grammars through other complimentary system like financing courses, non-formal and distance education ?

= The Institution starts Distance Learning through the establishment of IGNOU Study Centre w.e.f. Academic Session of 2008.

5. What are the practices of the College to impart value based Education?  
= The Evangelical Students' Union occasionally organized Prayer and Religious Meetings and discussions. Teachers delivered lectures on various aspects on morality community Welfare, Communal Harmony, National Service, Swachh Bharat etc.
6. How does the College inculcate civic responsibility among the students ?  
= Students are engaged to participate actively in Blood Donation Camp and Community ,Awareness on HIV,AIDS other NSS activities and awareness on Community Development . Lectures and counseling are held occasionally on the subjects that emphasize civic responsibility.
7. What are the efforts of the College towards all round personality development of learners ?  
= Trained the students to achieve through Sports, curricular activities by different Cells of the College besides the well understanding of the Syllabus.
8. How is the College geared to achieve its specific goals and objectives ?  
= Students are encouraged to take part in various activities like Games and Sports, Cultural activities and NSS. The teachers are also expected to behave in exemplary manner with respect to dress codes, behaviours and participation in society.



9. What are the efforts of the College to bring in “Community in Orientation” in its activities ?
- = Students are the members of community Orientation Projects and activities undertaken, through the NSS Unit of the College. All NSS Activities are geared towards community Orientation in the adopted Village.

10. Indicate the efforts of the College to promote general/transferable skills among the students such as :

a) Capacity to learn :

- = Capacity to learn is hosted by giving oral and written test, holding Seminar and Quizes in the Class in some occasions.

b) Communication Skills :

- = Communication Skills of the students are developed by conducting group discussions, debate, Seminar and participation in the meetings of the College.

c) Numerical Skills :

- = Numerical aptitude are given guidance by the relevant departments.

d) Use of Information Technology :

= Computer Classes are provided to the students .

e) Works as a part of a team and independently :

= By organizing functions/ tours in which students are the in-charge of the functions.

11. Any other College specific innovation, which have contributed to its growth.

= The College has grown by interacting with local Committees of NGOs Social Workers and Public Leaders and by creating friendly and amicable atmosphere. To sensitize freshers and to acclimatize them to the ethos of the College, the Principal addresses Freshers and acquaint them with the Rules and Regulations and Code of Conduct of the College.

### **III. INPUTS FROM THE DEPARTMENTS**

1. Name and address of the department :Govt Khawzawl College.
  2. Telephone number :03831261380
  3. Website :www.Khawzawlcollege.in
  4. Email ID :govkc85@yahoo.com
  5. Date of establishment of the department :
- 1.Arts stream: English, Mizo, Economics, Education, History, Political Science

Pre University Classes in Arts started	1985
Degree Classes in Arts Started	1995
Provisionally Affiliated to NEHU	1992
Permanently Affiliated to Mizoram University	2006
Under Section 2(f) and 12(b) of the UGC Act,1956	2007

6. Build up area of the department in sq.m.: 2035.70 Sqm.
7. List of the different Programmes (Level of Study)=UG/PG/M.Phil/Certificate/Diploma/PG Diploma) offered by the Department together with details required below :

Programme	Level of Study	Minimum marks at Entry level in %	Student strength As on 2014-15
UG		As per the norms	
BA	I Semester	Of affiliating	32
	II Semester	University	38
	III Semester		40
Total			110

8. Provide the number of teaching, technical and administrative Staff of the Department:

	Male	Female	Total
Total No.of teachers	14	9	23
Teachers with Ph.D as the highest degree			
Teachers with M.Phil as the highest degree	1	1	2
Teachers with P.G.as the highest degree	13	8	21
Technical Staff			
Administrative Staff	7	3	10

9. Does the department have academic, administrative and financial autonomy ?

= Academic Yes ☐ No ☒

Administrative ☐ No ☒

Finance ☐ No ☒

If yes, what extent ? : N.A.

10. Furnish the member of students in the department during the current year (2014-15) :

	Female	Male	Total
Students from the State where the college is located	56	54	110
Students from other states of India	-	-	-
NRI Students	-	-	-
Other overseas Students	-	-	-
Grand Total	56	54	110

11. Is there a method of assessing the students' Academic standing in order to provide enrichment and /or remedial courses ?

= Yes ☒ No ☐

12. Furnish the following details (in figures)

Books in the Department Library : 4500 nos.

Journals/Periodicals subscribed by the department : 7 nos.

Computers in the department :15 nos.

Research projects completed during the last three Years and their total outlay : N.A.

Ongoing research projects : N.A.

Teachers who have attended National/International Workshop/Seminars during the last two years :National Level-2

13. Mention the following details of the last two batches of students :

	Batch- 1			Batch-2		
	Year of entry (2012-13)			Year of entry (2013-14)		
	UG	PG	Total	UG	PG	Total
Admitted to the Programme(entry Year)	130	Nil	130	108	Nil	108
Drop Out	6	Nil	6	5	Nil	5
Appeared for the final Year Exam	19	Nil	19	21	Nil	21
Passed in the Final Exam	16	Nil	16	15	Nil	15
Passed in 1 <sup>st</sup> Class	Nil	Nil	Nil	Nil	Nil	Nil
University Ranks, if any	Nil	Nil	Nil	Nil	Nil	Nil

14. What is the sanctioned teaching Staff Strength and present position ?

= Sanctioned Post :22

Filled Up Post :14

15. How often were National / International Seminars/Workshop ect. Organized at the Department ?

= NIL

16. Are there any International or National Links/Collaborations for teaching, Research or both ?

= Yes, teachers attended Seminars, Workshop, Refreshers Courses, Orientation Programmes, in their respective Subjects and Workshops and Seminars on Quality Education and All India Survey by the concerned teachers organized by various Departments and Universities in India.

17. List the teaching staff with their Designation, Qualification, field of Specialization, Years of experience, Age, and sex( in the descending order of seniority ) :

Name of the Teaching Staff	Designation	Highest qualification	Subjects & Specialization	Age Experience	Age	Sex
K.Ziona	Assoc.Prof	M.A.	History	27 yrs.	53	M
K.Chandra Kumar Singh	- do -	M.A.	Pol.Science	26 yrs.	59	M
N.Umananda Singh	- do -	M.A.	English	24 yrs.	49	M
Lalrinchami Khiangte	- do -	M.A.	Education	21 yrs.	46	F
Lalruatmawii	- do -	M.A.	Education	21 yrs.	49	F
C.Lalzeli	- do -	M.A.	Pol.Science	20 yrs.	52	F
M.Modhu Singh	- do -	M.A.	English	19 yrs.	57	M
L.Rashini Devi	- do -	M.A.	Economics	19 yrs.	58	F
Lalthlamuani	- do -	M.A.	Pol.Science	19 yrs.	46	F
H.Lalthanpuui	- do -	M.A.B.Ed.	P.A.	16 yrs.	42	F
C.Laldampaia	- do -	M.A.(NET)	History	16 yrs.	42	M
R.Lalthanliana	Asst. Prof.	M.A.B.Ed.	Education	16 yrs.	49	M
H.Vanlalhruaia	- do -	M.Phil.	Economics	14 yrs.	47	M
Lalramlawmi	- do -	M.A.(NET)	English	9 yrs.	35	F
J.Lalchhuanawma	- do -	M.A.	Mizo	3 yrs.	39	M
Laldingngheti	- do -	M.Phil	Economics	3 yrs.	35	F
Joseph Vanlalnghaka	- do -	M.A.	History	9 yrs.	35	M
K.Lalkulhpuia	- do -	M.A.	Pol.Science	3 Yrs.	29	M
John Lalruatkima	- do -	M.A.(NET)	English	1.5 yrs.	29	M
T.Lalremruati	- do -	M.A.(NET)	Economics	6 months	25	F
H.Peter Lalremruata	- do -	M.A.M.Ed. (NET)	Education	6 months	38	M
C.Chawngthanpuui	- do -	M.A.(NET)	History	6 months	27	F

18. How many of the teaching staff have received national\international recognition as fellows, awardees etc ?  
= NIL
19. What percentage of the teaching faculty are engaged in active research(guiding research scholars, operating projects, publishing regularly, etc)?  
= N.A.
20. List the major thrust area within the subject in which research activities are being pursued ?  
= N.A.
21. What are the basic and advanced facilities (like botanical garden, field laboratories, animal house, computing facility, major equipment like NMR etc.) acquired over the years ?  
= N.A.
22. What is the total number of publication(provide a list) of the department in the last two years?  
= Nil
23. Have any one of the teaching programme been dropped because it lost its immediate relevance or because it was not viable ?  
= No.
24. What is the average work load in terms of actual Contract/Part-Time Lectures per week per teacher ?  
= 16 Lectures per week per teacher in the teaching work.

25. What is the average time spent by the teacher with students and how much time is spent on Committees that deal with Academic matters ?
- = Teachers spent 3(three) hours approximately in Classroom daily and 2(two) hours spent on Committee, in the Library, on-line service, and other Academic matters.
26. Does the Department monitor overall performance of students through regular assessment ?
- = Yes ☒ No ☐
- If yes, give the methods and details of assessment
- The concerned teacher of each subject gives a class test at the beginning of the academic session and makes a judgement of the skill and academic ability of the students. Mid-Term test, Unit test, Seminars are conducted prior to the end Semester Examinations under the supervision of Examination Committee of the College.
27. How do the teachers update themselves for discharging their teaching/research responsibilities ? Give details.
- = The teachers usually confined to the Library almost their spare time to the Library to concern the relevant books in their respective courses. They touch internet for new ideas and attend Refresher Courses/Orientation Programmes, Seminar, Workshop etc.
28. What is the Annual Budget allocation of the College to the Department ?
- = N.A.
29. How much research funding has been generated by the teachers from other agencies ?
- = N.A.



30. Do the teachers offer Consultancy services and earn revenue for the College/Department ?

= Yes ☐ No ☒

If yes, how much has been earned during the last two years?

31. Furnish the following details :

Particulars	UG	PG	Research
Ratio of applications to available seats	NA		
Success rate(Examination results)			
Progression to higher Education	NA		
Employment Rate	NA		
Ratio of Part-Time teachers to full- time teachers	8:13		
Ratio of Academic staff to administrative staff	13:10		
Ratio of students to teachers	110:21		

32. Has the Department being participating in COSIP/COHSSP/COSIST?

= Yes ☐ No ☒

## **PART-II OF SELF-STUDY REPORT**

### **Criterion Wise Summary**

#### **1. Criterion I : CURRICULAR ASPECTS :**

Govt. Khawzawl College is basically an undergraduate co-education College. The curriculum is designed by the affiliating University which carried out by the College within the frame work laid down by the concerned University. Initially the College was started with Pre-University Courses in 1985 and subsequently became Degree Arts College in 1987. The University invites some of the teachers of the College to participate in the Committees of curriculum from time to time. The teachers sincerely tried to share and cooperate reproduce a new and suitable one.

#### **2. Criterion II : TEACHING, LEARNING AND EVALUATION :**

Admission to the College is very fair and transparent. No stringent Rules for Admission is operated as well as possible efforts are made to accommodate any applicants who passed the +2 Level from any recognized Institutions. At the opening of each session, teachers prepared lesson plans which are tabled in a special session of the IQAC to monitor teaching schedule through out the while semester through Casual Departmental discussions. Students are compelled to participate Seminar, Mid-Term Exam, Unit Test, Quiz, Group discussion and to submit Assignment within the stipulated period. Special emphasis is made on the Attendance of students. Students attend less/than 75% of Attendance are debarred to fill up End Semester. Remedial Coaching Classes in various subjects for students belonging to Scheduled Tribes/Scheduled Castes have been conducted as per UGC Guidelines with the financial Assistance of UGC. Internet facility is provided to the students in and around the College Campus during Office hours in all working days.(Students evaluation of teachers conducted once in a Semester regularly by the IQAC of the College).

As per UGC guidelines, the teachers participated Refresher Courses, Orientation Programmes, Seminar, Workshop, Conference in various Topics organized by Universities in the Country which refresh and update their knowledge in their particular subjects. In such way, National linkage are established to the teachers. API Form is an integral part of the evaluation for teachers for their promotion to the next grade. Evaluation methods of Semester System are illustrated to the students of 1<sup>st</sup> Semester at the beginning of new Academic Session. Students' evaluation of teachers conducted once in a Semester regularly by the IQAC of the College. The Results obtained from the students provide an opportunity of the teachers to improve and satisfy themselves.

### **3. CRITERION – III RESEARCH CONSULTANCY AND EXTENSION**

As the College is an Under-Graduate College, neither Post-Graduate nor Research Scholars facilities is provided. But teachers can proceed Research Work on Study Leave as per Government Rules. Teachers are encouraged to write and published their works and to organize, participate present papers on Seminars and Workshop. The Staff and students of this College take an active part in different extension activities such as Blood Donation, HIV/AIDS Awareness, Environmental Awareness, Deforestation Awareness, Drug Awareness Campaign, Anti-Communal Awareness etc. The NSS Unit of the College performed many remarkable activities. Education Tour at various Historical places of the State are organized every year. Educational Tour at outside of the State is occasionally organized from time to time. The Institution carried out many works in co-ordination with various numbers of Government Office and Organisations such as Local Hospital, Local Administrative Departments, DRDA,VCP,etc. and Non-Governmental Organisation like Young Mizo Association of Khawzawl Block, MHIP(Mizo Hmeichhe Insuihkhawm Pawl ),Officers' Club of Khawzawl etc.

#### **4. CRITERION-IV INFRASTRUCTURE & LEARNING RESOURCES :**

The existing Infrastructure of the College comprises a main Lecture Building consisting of 11(eleven) Classrooms, Administrative Building, Girls Hostel(capacity 20 students), Boys' Hostel(capacity 10 students), Canteen, Students' Common Room, T.T.Hall, Basketball, Volley Ball Court, Library Room with 4500 books approximately, 1( one) IQAC of office room. The College is planning to construct a separate Library Building and a Conference Hall. The NSS Unit and Beautification Committee joined hands to make the Campus clean and green. The College formed various Committees and Cells for better functioning of every sections of the Institutions. The Library Committee takes a serious Rules to increase the number of books, Journals, Computer and computerization of Library is under process. The Library subscribes only 7(seven) journals/periodical. All through the Library provides Internet facility , and Xerox facility to the students from 9:00 Am- 4:00 Pm on all working days. Students take part in different items of Games and Sports during the College Week and Inter College Sports and Local Tournaments. The outstanding players are awarded prizes and Certificate of Appreciation. Better Infrastructure of Games & Sports are required to be installed.

#### **5. CRITERION-V : STUDENT SUPPORT AND PROGRESSION :**

The main activities of the Govt. Khawzawl College is generally focus on the student. Maximum percentage of students of this College go through examination with flying colour every year in general. A good number of students continued further studies in different parts of the country, and some of them got employment in different Departments of State Government and even in the College itself. The authority of the College notified all the requirement through local News Paper such as norms of Admission, latest Prospectus, Fee structure, subject combination, Salient Features of Semester System Examination with distribution of Marks of Mid-Term and End Semester Examination. The students of this College are awarded Post-Matric Scheduled Tribe/Scheduled Castes Scholarship as per the norms of the State Government. Although the College is

having Infrastructural limitation, it indoor Sports, Games , Debates, Cultural Programmes, Dances, Music Competitions in different forms etc.

## **6. CRITERION- VI : ORGANISATION AND MANAGEMENT :**

The College is governed by Higher & Technical Education, Govt. of Mizoram. As a Drawing and Disbursing Officer, the Principal executes his duties by taking keen interest in maintaining over-all discipline and co-ordination. The Principal entrusted all the Head Of Departments to look after their respective Departments and Librarian and Head Assistant for smooth and functioning of their affairs respectively. Various Committees such as IQAC, Academic Committee, Games and Sports, Library Committee, Staff Welfare Committee, Students Welfare Committee, Sanitation and Beautification Committee, Examination Committee, Canteen Committee, Alumni Association, Grievances & Redressal Cell, so on in order to felicitate the functioning of Academic and administrative activities in proper way. The College follows the Academic Calendar and the Fee Structure prepared by the Directorate of Higher & Technical Education, Govt. of Mizoram in collaboration with the affiliating University. Computer Centre is organized by the College. The College has a Welfare Committee consisting of all members of Teaching and non-teaching Staff which has its own fund managed by executive Committee. The Fund is utilized for giving loan to the Members of the Committee. The teaching and non-teaching Staff can enjoy loans and advances like temporary loans/advance from their respective GPF accounts, loans with interest like Car Loan, Housing Loan, Personal Loan, Education Loan as per Banks' Rules from the financial Institutions like MRB, SBI, Apex Bank etc.

## **7. CRITERION-VII:HEALTHY PRACTISES**

The College Govt.Khawzawl College carry out every function under the rules and regulations of the State Government and Affiliating University under the guidelines of UGC. A “Healthy Practices Committee” is formed to co-operate and monitor the activities of all healthy practices of the College with the hope of innovation and creativity among the students of the College. As an act of internal quality checks, the Principal has interaction with the faculty members to introduce suitable method of teaching and learning. The Students have to appear Mid-Term Examinations, Unit Test, Seminars, Workshop prior to the end Semester Examinations. The Principal conducted Routine Committee of Teaching Staff to review University Examination Result as an act, to check the teaching and learning standard. The students are encouraged to participate co-curricular activities and games and sports. Teaching and non-teaching Staff maintained Self Appraisal Form for assessment in Annual Confidential Report. The teaching Staff of the College get prior information regarding Refresher Courses, Orientation Programmes, Seminars, Research Projects, Workshops etc. such activities established National/International linkages. The College has NSS Unit, Beautification Cell, Evangelical Union which impart the develop to all around personality of the students. All the students of the College enrolled in NSS Unit and take part in the National Celebration Day like Independence Day, Republic Day, Plantation , Afforestation , Health & Family Welfare Programmes, the students volunteering organized awareness on HIV/AIDS under the guidance of Red Ribbon Cell of the College. Sanitation and Beautification Committee conducted Social Works like Cleanliness of Campus, Plantation of flowers occasionally. The College organized Historical Tour once in a year inside the State. Educational Tour is occasionally organized whenever required Fund is received as it is depended upon the availability of fund.

## **A BRIEF REPORT OF IGNOU STUDY CENTRE : GOVT. KHAWZAWL COLLEGE**

Mr.C.Laldampaia  
Co-Ordinator,  
IGNOU Study Centre

IGNOU Study Centre- 1925 offers various Academic Programmes that lead to Certificates, Diplomas and Degree. It develops and produces courses for delivery through Open Learning and Distance Education mode. IGNOU is also actively involved in Research, Training and Extension Education activities. In its capacities as an Apex Body, IGNOU co-ordinates and monitors distance education system throughout the country and has constituted the Distance Education Council. It has also provided expertise and assistance the other Open and Distance Learning Institution in the country.

Partnership Institution of Govt. Khawzawl College has introduces the following Programmes from the Academic Session 2008. For detailed information please contact the Co-ordinator Mr.C.Laldampaia, Assoc. Prof., Department of History, Govt. Khawzawl College ,Khawzawl.

## 1. COURSE OFFERED

Programme offered	Duration
<u>1. Certificate Courses</u> a) Bachelor Preparatory Programme b) Disaster Management c) Environmental Studies d) Guidance	
<u>2. Bachelor Degree Programme</u> a) History b) Political Science c) English d) Public Administration e) Economic f) Sociology	3 years
<u>3. Master Degree Programme</u> a) Political Science b) Public Administration	2 years.

## 2. STUDENTS ENROLMENT :

Year	BPP	BA	MA	Total
2008	61	42	4	107
2009	51	45	17	113
2010	36	42	18	96
2011	30	45	13	88
2012	22	43	15	80
2013	25	46	13	84
2014	18	69	12	99
2015	23	61	12	96

## 3. RESULT :

=      BPP Passed –      45  
          BA Passed    -      53  
          MA Passed    -      15



#### 4. TEACHING FACULTY :

Sl.No.	Name	Qualification	Subjects which taught
1.	K.Lalkulhpuia	M.A.(Pol.Sc.)	Pol.Science
2.	John Lalruatkima	M.A.(Eng)	English
3.	C.Chawngthanpuui	M.A.(Hist)	History
4.	T.Lalremruati	M.A.(Eco)	Economics
5.	Zonunmawia Khiangte	M.A.(Hist)	History
6.	F.Lalremsanga	M.A.(Eng)	English
7.	Lalramlawmi	M.A(Eng)	English
8.	Laldingngheti	M.A.(Eco)	Economics
9.	Lalthakimi	M.A(Socio)	Sociology
10.	Lalthlamuani	M.A(Pol.Sc)	Pol.Science
11.	K.Chandra Kumar Singh	M.A.(Pol.Sc)	P.A.
12.	Lalrinchami Khiangte	M.A(Edn)	Guidance

## **A BRIEF REPORT OF REMEDIAL COACHING COURSES**

Ms. Lalruatmawii  
Co-Ordinator,  
Remedial Cocahing

The Govt. Khawzawl College Principal, Staff and students are extremely grateful to the University Grants Commission for generously sanctioning funds for the introduction of Remedial Coaching Courses for the Scheduled Castes and Scheduled Tribes students of this College.

Under XI Plan the University Grants Commission was graces enough to sanction Rs. 4,00,000/- (Rupees four lakh) out of which Rs. 2,00,000/- (Rupees two lakh) was for non-recurring and the rest Rs. 2,00,000/- (Rupees two lakh) was for recurring expenses. For the first time the Course was organized in this College from 1<sup>st</sup> April 2010 to 31<sup>st</sup> March 2011. In the first year of its introduction in 2010 to 2011, altogether 639 lectures of 1 hour duration were organized outside the normal College working hours. The Remedial Coaching Class on the basis of the fiscal, appraisal and other reports submitted to the UGC, the Commission was pleased to sanction Rs. 7,00,000/- (Rupees seven lakh) for organizing Remedial Coaching Course for the next Academic Year i.e. for the year 2011. In the second year, the course was organized from 9<sup>th</sup> May 2011 to 29<sup>th</sup> Feb 2012. Altogether 2434 lectures were organized. After conducting the course, the fiscal appraisal and other reports were sent to UGC. The Commission was pleased with the reports and the overall performance, and for the year 2012 too a sum of Rs. 2,50,000/- (Rupees two lakh fifty thousand) was sanctioned. In the third year, the course was organized from 3<sup>rd</sup> Sept 2012 to 31<sup>st</sup> march 2013. Altogether 1222 lectures were organized. The Remedial Class was organized in subjects like : History, Economics, Pol.Science, Literature, Education. So consecutively for three years, we organized the Remedial Coaching Class.

**The Remedial Coaching Courses were extremely useful to the students :**

- a) in improving the academic skill and linguistic proficiency of the students in various subjects.
- b) to raise the level of comprehension of the subjects so as to provide a stronger foundation for further academic work.
- c) to strengthen their knowledge and skill in the subjects and
- d) to improve overall performance of the students in the examinations.

Most of the students of this College belongs to the Scheduled Tribe communities. They are deeply grateful to UGC for sanctioning funds for organising the course. As the Remedial Coaching Courses have been extremely beneficial to their academic and career advancements, they very much wish that the Course are conducted in the forthcoming years too.

## A BRIEF REPORT OF NATIONAL SERVICE SCHEME ( NSS )

Mr. K.Ziona

Programme Officer,NSS

National Service Scheme(NSS) was started in the year 1969 in India, to bring out opportunities to render valuable to other people by the Students was the main purposes. The Motto of NSS is ‘ **Not Me But You**’, which otherwise mean ‘ not for me but for your benefit’.

The NSS Unit was established in our College in 1992 with 1(one) unit, that means 100(hundred) volunteers. As a student enrolment of the College was much better in the days of the combine Pre-University Course and Degree Courses in the College, we have had 4( four) Units. But under the National Education Programme launched , the Pre-University Course is attached to the High School, the Unit of this College reduced into 2(two) Units till date.

The names of the Programme Officers of our College from the beginning up to this current session are given below :

- |    |                |                     |
|----|----------------|---------------------|
| 1) | K.Ziona        | Associate Professor |
| 2) | H.Vanlalhruaia | Assistant Professor |
| 3) | C.Lalzeli      | Associate Professor |
| 4) | Lalramlawmi    | Assistant Professor |

The NSS has 2 (two) kinds of Activities viz. a) Special Camping  
b) Regular Activities.

Special Camping was organized every year. At the Special Camping the Volunteers take part in various activities like Awareness Campaign by the way of good social activities like AIDS/HIV, Human Trafficking, Health & Sanitation etc. The activities and achievements may be briefly mentioned here below :

- 1) **Construction of Waiting - sheds** : As many as 5 Waiting Sheds were constructed in different places like – Demdum, Vangtlang, New Chalrang and Rabung. These sheds have been used for different purposes. Sometimes farmers used this shed to shelter from rain and to waiting for vehicles.
- 2) **Construction of Public Urinals & Well** : Well was constructed in Zaingen Veng, and many Urinals at Vengthar, Mualvawm, Dinthar, Zuchhip and Kawnzar.
- 3) **Making Contour Trench** : In collaboration with Agriculture Department, Govt. of Mizoram, Contour Trench is made, the farmers had many benefit from this Contour Trench till date.
- 4) **Afforestation Programme** : The NSS Unit of this college announced the College Campus as Forestry. NSS unit planted many saplings of different varieties at College Campus and special care is given to their survival.
- 5) **Blood Donation Camp** : The NSS unit of this College had a Blood Donation Camp and the Volunteers donated blood for the poor and the needy patients.
- 6) **Blood Test** : The NSS Unit of this College in collaboration with CORDNERC Drop-in- Centre organized Blood Test in the guidance of Medical Officer, PHC.
- 7) **Trained Local Farmers** : NSS Unit of Govt. Khawzawl College trained the local farmers to use thresher machine to reap paddy under the sponsorship of KVK, Khawzawl at Tuisen Phai.

## **A BRIEF REPORT OF RED RIBBON CLUB**

Mrs. Lalramlawmi

Assistant Professor

Red Ribbon Club is an active Club of Govt. Khawzawl College which was established on 21<sup>st</sup> July 2006. Mr. K.Ziona, Associate Professor was appointed as Nodal Officer and this post is being held by him till date with the assistance of Mrs. Lalramlawmi Assistant Professor and Mr. Joseph Vanlalnghaka, Assistant Professor.

The members of the Red Ribbon Club includes the students. Every year, two Peer Educators ( 1 male and 1 female) are selected from each class and sent to Aizawl to attend Training. These selected students then pass on whatever they have learnt out of their training to their fellow students. HIV/AIDS Awareness Campaign is the main theme of this Club and much efforts is put in by the students in uplifting this main theme.

**A BRIEF REPORT OF SEMINAR ON ‘ELECTORAL POLITICS IN MIZORAM’  
CONDUCTED BY THE POL.SCIENCE DEPARTMENT : GOVT. KHAWZAWL  
COLLEGE : KHAWZAWL**

Mr.K.Lalkulhpuia  
Asst. Co-Ordinator,  
State Level Seminar,  
Deptt. of Pol.Science,  
Govt. Khawzawl College.

The Department of Political Science, Govt. Khawzawl College conducted a Two Days State Level Seminar sponsored by Govt. Khawzawl College, on the 10<sup>th</sup> and 11<sup>th</sup> September, 2015 at Zuchhip YMA Hall, Khawzawl Mizoram on the topic “ELECTORAL POLITICS IN MIZORAM”. The Registration started at 10:30 Am to 11:00 AM which was followed by the Inaugural Function at 11:00 Am.

The Inaugural Function was chaired by Mr. K.Ziona, Associate Professor, Govt. Khawzawl College. In the session, a welcome speech was delivered by Mr. R.Lalrintluanga, respected Principal, Govt. Khawzawl College. The Key-Note address Speaker, Dr.L.H.Chhuanawma, Associate Professor, Pachhunga university College, addressing the participants spoke on the Electoral Politics in the Political Science of India as a whole and how this subject although, being a very important topic, seldom finds itself extensively and on a larger scale. So, a Seminar being solely held on this topic will truly bring about a clearer picture of the history of Electoral Politics in the history of Mizoram Politics. This Session was followed by Paper Presentation which was divided into first and second technical sessions. The Rapporteurs for both these sessions were:

- (1) Mrs. Lalramlawmi, Assistant Professor, Govt. Khawzawl College
- (2) Mr.John Lalruatkima, Assistant Professor, Govt. Khawzawl College
- (3) Mr.H.Peter Laremruata, Assistant Professor, Govt. Khawzawl College

The first Technical Session started at 12:40 Pm which was chaired by Mr.K.Chandra Kumar Singh, Associate Professor, Govt. Khawzawl College. In this session, the following papers were presented :

- (i) 'Electoral Politics in Mizoram since Independent' by Dr.Chawngsailova, Associate Professor, Govt. Aizawl College.
- (ii) 'Right to Trans-gender to participate in Election in India: An Overview' by Dr.C.Lalhmanmawia, Associate Professor, Govt. Aizawl North College.
- (iii) 'The 7<sup>th</sup> Mizoram Legislative Assembly Election 2013-2018: Socio-Political Background of the Membership' by Dr.J.Zahluna, Associate Professor, Govt. Johnson College.
- (iv) 'Electoral Politics before and during Mizo District Council' by Dr.paul Songhaulal Songate, Associate Professor, Govt. Saitual College.

The second Technical Session was conducted on 11<sup>th</sup> Sptember 2015(Friday) at 11:00 Am to 3:00 Pm which was chaired my Mr.K.Lalkulhpuia, Assistant Professor, Govt. Khawzawl College. The following papers were presented in this second technical session :

- (i) 'Political Scenario of the third Assembly Election in Mizoram (1993-1998)' by Dr.K.Vanlalmawia, Principal, Govt. Johnson College
- (ii) 'Mizo union : the Activities in the Early Politics of Mizoram' by Dr.S.Haukhanlian Mate, Associate Professor, Govt.Saitual College
- (iii) 'Electoral politics of Women in Mizoram' by Dr.K.C.Vangnhaka, Associate Professor, Govt. Aizawl College
- (iv) 'Electoral Behaviour in Mizoram' by Mr.K.Chandra Kumar Singh, Associate Professor, Govt. Khawzawl College



- (v) 'Salient Features of Electoral Politics' by Dr.L.H.Chhuanawma,  
Associate Professor, Pachhunga University College

There was a lunch break for 30 minutes after which the Valedictory Function took place at 3:30 Pm whereby the Certificates were distributed and the Seminar came to an end.

The Seminar was a success Seminar organized by the College and thus left an impact on one and all that this type of Seminar should be an intellectual in the upliftment of the society and to be resourceful persons in the area of higher education.

**ALUMNI ASSOCIATION OF THE COLLEGE**

Joseph Vanlalnghaka  
Assistant Professor,  
Govt. Khawzawl College.

Alumni Association of Govt. Khawzawl College is formed and the Office Bearers are as follows :

Designation	Name	Address
President	K.Lalawmpuia	Darngawn, Khawzawl
Vice-president	K.Lalthangmawia	Vengthar, Khawzawl
Secretary	Zothansiam Colney	Kawnzar, Khawzawl
Asst.Secretary	K.Lalmangaihzaupa	Dinthar, Khawzawl
Treasurer	B.Lalmangaihtluanga	Zaingen, Khawzawl
Fin.Secretary	K.Lalremruata	Zaingen, Khawzawl

**VARIOUS COMMITTEES OF THE COLLEGE FOR ASSESSMENT OF NAAC  
ACCREDITATION**

= The IQAC of Govt. Khawzawl College has constituted various Committees / Cells to expedite sustainable improvement and quality education in the College

The IQAC of govt. Khawzawl College for the Academic Session of 2014-15 consist of :

Chairman	:	Shri R.Lalrintluanga, Principal
Co-ordinator	:	Shri M.Modhu Singh, Assoc.Prof.
Asst.Co-ordinator	:	Mrs.Lalruatmawii, Assoc.Prof.
Members	:	1) Mr.K.Ziona Assoc.Prof. H.O.D. History
		2) Mr.K.Chandra kumar Singh, Assoc.Prof.HOD,Pol.Science
		3) Mr.N.Umananda Singh, Assoc.Prof. HOD,English
		4) Mrs.Lalrinchami Khiangte, Assoc.Prof.HOD,Mizo
		5) Mrs.L.Rashini Devi, Assoc.Prof. HOD, Economics
		6) Mr.Vantlangkhuma H.A, Administrative Represent
		7) President , Joint YMA. Khawzawl
		8) President, Joint Village Council, Khawzawl
		9) Mrs. Kaphmingthangi, LDC

Functions : The IQAC of the Govt. Khawzawl College, according to the instructions of the NAAC, has accordingly constituted various Committees/Cells for each criterion under the leadership of senior teachers to deserve the desires of quality education.

**1) Building Committee** : As the infrastructure takes a vital and indispensable role in quality education, a Building Committees is constituted by the College consisting of the following members :

- |                     |   |  |
|---------------------|---|--|
| 1. Chairman         | : | Principal  |
| 2. Member Secretary | : | Vantlangkhuma Accountant                               |
| 3. Member           | : | Nominees of University                                 |
| 4. Member           | : | S.D.O. PWD, Khawzawl                                   |
| 5. Member           | : | Joint V.C Chairman                                     |
| 6. Member           | : | President, Joint YMA                                   |
| 7. Member           | : | K.Ziona HOD History                                    |
| 8.Member            | : | N.Umananda Singh HOD English                           |
| 9.Member            | : | R.Lalthanliana Member representative of teaching staff |

**Roles and activities :**

The Committee is the sole responsible to select proper site, sizing the area of rooms under UGC norms, supervise the construction agency/contractor, for renovation, vigilance on existing building, new projects and extension of building and repair.

**2. Sports Committee :**

Comprises the following members :

- |                   |   |   |
|-------------------|---|---|
| Chairman          | : | Mr.R.Lalthanliana, Asst. Professor          |
| Member Secretary: |   | Mr. Joseph Vanlalnghaka, Asst. Professor    |
| Members           | : | 1) Mr. H.Vanlalhruaia, Asst. Professor      |
|                   |   | 2) Mr. John Lalruatkima, Asst. Professor    |
|                   |   | 3) Mr. H.Peter Lalremruata, Asst. Professor |
|                   |   | 4) Representatives of S.U.                  |
|                   |   | a) Vice President, SU                       |
|                   |   | b) General Secretary, SU                    |

**Roles and Activities :**

The Committee has to provide Sports goods, detect talented sports persons, construct appropriate infrastructure, provide physical instructor and coaching classes in almost disciplines so far as possible.

### **3. LIBRARY COMMITTEE (Learning Resources Cell )**

Comprises of the following Members :

Chairman	:	Principal
Member Secretary:		Library in-charge
Member	:	a) N.Umananda Singh HOD, English b) Lalrinchami Khiangte HOD, Mizo c) L.Rshini Devi, HOD, Economics d)K.Ziona HOD History e)K.Chandra Kumar Singh HOD Pol.Sc f)Lalruatmawii HOD Education

#### **Functions :**

The exodus of the Committee is to expedite quality and excellent Education by means of computerized Library, multiplying the number of books, text, references, journals, periodicals and Daily News Papers, non-stop internet facility, promote sustainable reading habits.

### **4. CAREER GUIDANCE AND COUNSELLING CELL:**

Consists of the following Members :

Chairman	:	Principal
Member Secretary	:	Co-Ordinator, Career and counselling Cell
Member	:	1)Co-ordinator,IQAC 2) Co-Ordinator,Remedial Coaching Cell 3) Mrs.Vanlalpeki UDC 4) K.Chandra Kumar Singh HOD Pol.Sc.

#### **Roles and Activities :**

To organize Guidance and Counselling Workshop to provide relevant information and knowledge about current social issues, job opportunity, economic trends, Software Skills, co-curricular activities. To chalk out a new strategy for drop-out students .

## **5. ACADEMIC AND MODERATION BOARD (EXAMINATION)**

Consists of the following Members :

Chairman	:	Mr. K.Ziona HOD, History
Member Secretary:		Mrs. Vanlalpeki UDC
Member	:	1) Mr.K.Chandra Kumar Singh,HOD,Pol.Sc. 2) Mr.N.Umananda Singh, HOD,English 3)Mrs. Lalrinchami Khiangte,HOD, Mizo 4)Mrs. Lalruatmawii, HOD, Education 5)Mrs. L.Rahini Devi, HOD, Economics 6) Mr.M.Modhu Singh, Co-ordinator,IQAC 7) Mr. R.Lalrintluanga,Principal,Ex-oficio

### **Functions :**

- 1) To formulate College Annual Calendar
- 2) To modify and adjust College's Prospectus if it feels necessary
- 3) To conduct examinations like Mid-Term/Semester/Internal/UnitTest etc.
- 4) To moderate marks obtained by the students through all internal Assessment.
- 5) To keep transparency in all examinations.
- 6) To seek suitable methods of teaching.

**6. PLANNING BOARD/UGC PLANNING COMMITTEE :**

Consists the following Members :

- Chairman : Mr. R.Lalrintluanga, Principal  
Member Secretary : Mr.Vantlangkhuma H.A  
Members : 1) Mr. K.Ziona HOD, History  
2) Mr. N.Umananda Singh,HOD,English  
3) Mr.K.Chandra Kumar Singh,HOD.Pol.Science  
4) Mrs.Lalrinchami Khiangte, HOD,Mizo  
5) Mrs.Lalruatmawii, HOD,Education  
6) Mrs. L.Rashini Devi, HOD,Economics  
7) Mr.M.Modhu Singh, Co-ordinator,IQAC  
8) Mrs. Vanlalpeki UDC  
9) Library in-charge

Functions :

1. To seek financial assistance from multifarious financial agencies/institutions like UGC, Govt. of Mizoram, NEC, etc.
2. To evaluate, monitor, assess ongoing UGC sponsored/funding Programmes in accordance with specific rules and regulations.
3. To monitor financial mechanisms.

**7. EQUIPMENT/PURCHASING COMMITTEE**

Consists of the following Members :

- Chairman : Mr. R.Lalrintluanga, Principal  
Members : 1) Mr. K.Ziona, HOD, History  
2) Mr. N.Umananda Singh,HOD, English  
3) Ms. C.Lalzeli Assoc. Prof. Pol.Science  
4) Mr.Vantlangkhuma H.A.

- Functions** : 1) To purchase every necessary items and goods for College.  
2) To collect information from all Committees/Cells to submit proposal of purchasing required commodities.  
3) To ensure and maintain good quality of items to be purchased.

**8. ANTI-RAGGING COMMITTEE :**

Consists of the following Members :

Chairman : Mr. N.Umananda Singh, HOD, English  
Member Secretary : Ms. C.Lalzeli, Assoc Prof..Pol.Science  
Members :1) Mrs. L.Rashini Devi, HOD, Economics  
2) Mrs. Lalthlamuani, Assoc.Prof..Pol.Science  
3) Mrs. Kaphmingthangi LDC

Functions : To abolish any type form of apprehension and any ragging attitude in and around the Campus in any manner

**9. SANITATION AND BEAUTIFICATION COMMITTEE**

Consists of the following members :

Chairperson : Mrs. Lalrinchami Khiangte, HOD, Mizo  
Member Secretary : Mrs. Vanlalpeki UDC  
Members :1) Mr.R.Lalthanliana, Asst.Prof.Education  
2) Mrs.H.Lalthanpuui Assoc.Prof, Mizo  
3) Mrs. P.C.Rosangpuui LDC

Functions : 1. Afforestation Programmes and plantation of flowers in and around the campus  
2. To conduct periodical social service to clean the building, campus and furnitures.



**10. ALUMNI ASSOCIATION :**

Consist of the following members :

President	: K.Lalawmpuia, Darngawn, Khawzawl
Vice President	: K.Lalthangmawia, Vengthar, Khawzawl
Secretary	: Zothansiam Colney, Kawnzar, Khawzawl
Asst.Secretary	: K.Lalmangaihzaiva, Dinthar, Khawzawl
Treasurer	: B.Lalmangaihtluanga, Zaingen, Khawzawl
Fin.Secretary	: K.Lalremruata, Zaingen, Khawzawl

Objectives :

- 1) To participate in all development Programmes of the Govt. Khawzawl College.
- 2) To create a good academic atmosphere
- 3) To observe important National Days
- 4) To maintain friendly relationship with ex-students of the College

**11. GRIEVANCES AND REDRESSAL CELL :**

Consists of the following Members :

Chairman	: Mr. N.Umananda Singh, HOD, English
Member Secretary	: Mrs. Lalramlawmi, Asst. Prof., English
Members	: 1) K.Chandra Kumar Singh, HOD, Pol.Science 2) Mr. K.Lalkulhpuia, Asst. Prof., Pol.Science 3) Mr. Vanlalhruaia, Asst.Prof., Economics 4) Ms. C.Chawngthanpuui, Asst. Prof., History

Functions : 1) To protect and save any student from any form of grievance and to reinstate as usual.

- 2) To prevent the students from any torture, exploitation, harassment etc.

**12. CANTEEN COMMITTEE :**

Consists of the following :

Chairman	: Mr. K.Ziona, HOD, History
Vice –Chairman	: Mr. H.Vanlalhruaia, Asst.Prof.,Economics
Secretary	: Mr.Vantlangkhuma H.A
Asst.Secretary	: Mr.C.Laldampaia, Assoc.Prof.,History
Treasurer	: Mrs.Vanlalpeki UDC
Fin.Secretary	: Mrs. Kaphmingthangi LDC

**Functions :**

- 1) The Committee is responsible to look after the management of the Canteen and to maintain neat and clean, smooth functioning and well service.
- 2) To invite quotations for selection of canteen caterer.
- 3) The Committee may suggest to supply fresh and hygienic food items.

**13. DISCIPLINE COMMITTEE :**

Consist of the following members:

- |                    |  |
|--------------------|--|
| 1.Chairman         | :Mr.K.Ziona.HOD.History.                         |
| 2.Member Secretary | :Mr.R.Lalthanliana.Asistant.Prof., Education.    |
| 3.Member           | : IQAC.Co-ordinator.                             |
| 4.Member           | : 1)Mrs.Lalthlanmuani.                           |
|                    | 2) Mr.H.Vanlalhruaia Assistant Prof., Economics. |
|                    | 3)Co-opted Member:Principal                      |

**Functions:**

- 1.The Committee has to Formulate rules and regulation to ensure good Moral character among the students and to abstain intoxicating items such as using of tobacco in any form, alcohol drug abuse etc.
- 2.The Committee is responsible to keep discipline among the teaching and non-teaching staff of the College.
3. To ensure all the staff to keep punctuality , regularity, to carry out their respective duties with hard work.

**14. RESEARCH CONSULTANCY AND EXTENSION COMMITTEE :**

Consists of the following members :

- |                  |  |
|------------------|--|
| Chairman         | : Mr. K.Chandra Kumar Singh, HOD,, Pol.Science |
| Member Secretary | : Mr. H.Vanlalhruaia, Asst.Prof., Economics    |
| Members          | : 1) Mr. C.Laldampaia Assoc.Prof., History     |
|                  | 2) Mr. N.Umananda Singh, Assoc.Prof.,English   |
|                  | 3) Mrs.H.Lalthanpuui, Assoc.Prof.,Mizo         |

**Functions :**

- 1) To inculcate research awareness among the teachers.
- 2) To promote research culture and its incentives
- 3) To ensure integrating research with teaching.

**15. REMEDIAL COURSES COMMITTEE :**

Consist of the following members :

Chairman	:	Principal
Member Secretary	:	Mrs.Lalruatmawii HOD Edn
Members	:	1) K.Chandra Kumar Singh HOD Pol.Sc. 2) Co-ordinators IQAC, Career & Counselling 3)N.Umananda Singh HOD English 4)Lalramlawmi Asst.Prof.English

**Functions :**

- 1) To ensure Remedial Coaching class for Scheduled Tribes/Scheduled Castes of students with availability of funds from relevant authorities mainly UGC
- 2) to provide extra/special Coaching/attention to be paid to weak students/slow learners
- 3) To chalk out number of classes in accordance with the fund is carried out in consultation with the Principal

#### **16. NATIONAL SERVICE SCHEME (NSS)**

= The NSS advisory Committee has been functioning since 1992 consisting of the following Members :

Chairman	:	Mr. R.Lalrintluanga , Principal
Programme Office	:	Mr. K.Ziona, HOD, History
Asst.Programme Officer	:	Mrs. Lalramlawmi, Asst.Prof.,English
Members	:	1) Vice President, Students' Union 2) Village Council President 3) President, Joint YMA

Functions :

- 1) To ensure multifarious extensive activities such as Social Works, Blood Donation Camp AIDS/HIV Awareness (Red Ribbon) environmental awareness etc.
- 2) To enroll all students in NSS Unit
- 3) To utilize available funds on purposeful projects

#### **17. STAFF WELFARE COMMITTEE :**

Consists of the following members :

Chairman	:	Mr. K.Ziona, HOD, History
Vice-Chairman	:	Mr. H.Vanlalhruaia, Asst.Prof.,Economics
Secretary	:	Mr. Vantlangkhuma, H.A.
Asst.Secretary	:	Mr. C.Laldampaia, Assoc.Prof.,History
Treasurer	:	Mrs. Vanlalpeki, UDC
Fin.Secretary	:	Mrs. Kaphmingthangi, LDC

Activities :

- 1) To create friendly and amicable co-operation among the staff Members.
- 2) To provide loan facility among the staff members without interest
- 3) To ensure financial assistant to deceased member in service, and a financial package who transfers to other institutions.

## **DECLARATION**

This is to certify that the data and information furnished in this Self Study Report (SSR) is true to the best of my knowledge and belief. It is based on the records available in the College. This SSR is prepared by the Institution after having thorough discussion among the Faculty and other Staff members of the College. And no part of this SSR has been outsourced.

I hope that the NAAC Peer Team members will validate the information so far provided in this SSR during their visit to our College.

**(R.LALRINTLUANGA)**

Principal

Govt. Khawzawl College

Khawzawl: Mizoram.