

Policy Document on E-Governance as approved by Governing Body of Govt. Khawzawl College

Govt. Khawzawl College effectively implements e-governance in major areas of operation like Administration, Finance and Account, Student Admission and Support and Examination.

Administration: Govt. Khawzawl College is a non-autonomous college and is affiliated to Mizoram University. Administrative e-governance is looked after and maintained by Mizoram University. Necessary administrative measures are taken by Mizoram University and emails are sent to the heads of all the institutes affiliated to Mizoram University whenever any data is required such as Teachers' Profile and alike. Whatsapp group is created and maintained by Mizoram University also to look after the matters related to administration.

Finance and Account: PFMS (Public Finance Management System) is also utilized by Government Khawzawl College to receive fund from central and state governments and other non-governmental agencies. PMU (Project Monitoring Unit) RUSA of Govt. Khawzawl College primarily deals with the matter related to financial grants received through PFMS.

Student Admission and Support: Govt. Khawzawl College, being a non-autonomous college and affiliated to Mizoram University, is situated in a rural district of Khawzawl, Mizoram and the process of student admission is handled and carried out manually. But the institution has implemented some policies of e-governance related to Students' Support on its own. For example, online Grievance Redressal Form is available on the college website using which the students can voice their grievance apart from doing it offline using Grievance Redressal Box available in the college academic building. Besides, the institution also has an institutional email which is used to provide necessary information related to subject combination of the students to Mizoram University and to receive information from Mizoram University such as fees details and Academic Calendar set by Mizoram University and to share with the students through whatsapp group.

Examination: Govt. Khawzawl College is a non-autonomous college and is affiliated to Mizoram University. Hence, the college in matters related to examination also makes use of Mizoram University Examination Portal using the log in credentials provided to the institute. Govt. Khawzawl College makes effective use of Examination Portal to carry out activities related to examination such as receiving admit cards for students, uploading answer scripts, uploading details of papers evaluated & scrutinized by the examiners.

On top of that the institution also has wifi-enabled campus and wifi facilities are provided to give round the clock uninterrupted internet service to carry out the functions mentioned above smoothly. The college also has Youtube channel where institutional activities are posted by the host institution.


(VANLALPEKI)

Secretary

College Development Committee
Govt. Khawzawl College

Head Assistant
Govt. Khawzawl College
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(K. ZIONA)

Principal

Chairman

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Govt. Khawzawl College

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