

Action taken from feedback 2017-2022

To provide the most effective and relevant degree programs, different types of feedback was collected by the IQAC during the academic year, 2017-2022 from

1. Student
2. Parent
3. Alumni
4. Teacher

To learn and acknowledge their perspectives on a number of topics related to the institution's wellbeing. All feedbacks are analyzed carefully by the IQAC committee and actions are taken accordingly. The different types of feedback collected were

1. Student Feedback
 - Student feedback on syllabus
 - Student feedback on Teacher
2. Teacher Feedback on Syllabus/Curriculum.
3. Parents Feedback on Institution.
4. Alumni Feedback on Curriculum.

Action Taken:

Student Feedback on Syllabus.

1. Academic calendar is prepared for every academic session for the effective function of teaching learning process.
2. Time-table is prepared for sufficient allocation of credit and hours.
3. Teachers are encouraged to use different methods of teaching to relate the syllabus to recent trends and development.
4. Log book is maintained by every teacher to ensure syllabus covered in the class.
5. Training for teacher on the use of ICT Tools was organized.
6. For the overall development of the Teachers, Administrative development training for the teaching staff was organized. Besides, Teachers are encouraged to attend more in the Development trainings available, and to organize and participate in seminar, webinar, workshop etc.
7. To maintain fairness and transparency, all the test papers, after checked by the concerned teachers are given back to the students for self-evaluation and chances are given for redressal if any.

Home Assignments were given back to the students after checked by the teachers and feedbacks were given in the class.

8. To promote exposure of the students, Students Exchange Programme and Field Visits were conducted by different departments.
9. Mentoring System is introduced in which students were monitored by the teachers in their learning process by using different methods like Home visit, Phone Call, Interaction, personal counseling etc.
10. To identify the advanced and weaker students, monthly extra class test is conducted by each department. According to the result remedial classes were conducted for the weaker students. Advance students are encourage to participated in the activities like Quiz competition, Essay writing competition organized by state, national level organization. They are also assigned to give presentation in the classroom seminar/workshop.
11. For the improvement of learning resources, LCD projectors are installed in all the classroom. New White Boards are purchased for the classroom. Classrooms were renovated with new curtain to reduce noises from the outside.
12. To inform the student of the expected competencies, course outcomes and programme outcome, orientation programmes are conducted for the students. Syllabuses were given to the students by every concerned teacher. Syllabus, Course outcomes and programmes outcome are uploaded in the website.
13. To promote extension and co-curricular activities of the students, NSS and NCC units are established in the institution. Besides, different clubs like cultural club, Eco club, Adventure Club, Red Ribbon Club, Drug Awareness Club, electoral Literacy clubs etc. were established.

Student Feedback on Teacher

1. Feedback results are informed to all the Teachers. In the staffs meeting discussion was held for the improvement of the overall integrity of the Teachers. Motivational and encouraging speech was given by the Principal.
2. Academic calendar is prepared for every academic session for the effective completion of syllabus and scheduled organization of assignment and class test. Besides, time table is maintained for sufficient allotment of time to complete the syllabus.
3. All the classrooms are renovated with new curtains. To promote whiteboard legibility, visuality and structure, old whiteboards are change with new and bigger white board to provide sufficient space for illustrations.
4. To provide equal opportunity and support to the students. Every teacher is aware of the importance of equal treatment and tries to abstain from an act of prejudiced or partially in dealing with the students. Gender sensitization cell and Equal opportunity cell functions to maintain equality in the institution.
5. Mentoring System is conducted in the institution to assist students physical, emotional and learning challenges. Career Guidance and Counseling Cell is established in the college to provide guidance and counseling to the students. Extra monthly class test is conducted by every department to find out the advanced and weaker section of the student. Remedial classes are conducted by every department for the weaker students.
6. Seminars/Workshops for developing professional and life skill of the students are conducted in the institution.
7. To promote the teachers control mechanism in the class and to minimize misbehavior students, rules and regulation of the institution, and Code of Conduct for students are informed to the students in the orientation programme and in every class. Besides, the rules and regulations, code of conduct for students are printed in the prospectus for students and uploaded in the website as well, and is monitored by the institution Discipline Committee.
8. A hard copy of Handbook for Teacher “as per the UGC guidelines” in distributed among the teachers to remind them of their role as a teacher, inspiration of students for ethical conduct, and the same is uploaded in the college website.
9. For the overall development of teacher in the teaching-learning process, all the teachers are encourage to participate in the refreshers courses, orientation courses, seminar, webinar, workshop etc.

The teachers themselves are also urged to conduct and make presentations in the seminar, webinar, workshop etc., to develop their confidence, better input and functioning.

Administrative training for the Teaching-staff has been conducted to enhance their skills and knowledge in dealing with the teaching learning process.
10. IT training for teachers has been conducted to improve ICT skill in a practical and concrete way together to make every teacher powered with latest in technology.

Action Taken on Parents Feedback

In response to the feedback received from the parents and to provide the maximum available opportunity for the overall development of the students. The following actions were taken by the institutions.

1. Infrastructure Development: The college building infrastructure has been upgraded and renovated from time to time and as the availability of funds in the institution. New academic building has been established which provide 3 (Three) classrooms, separate new toilets for boys and girls, parking lot for the faculties and the students.

The road approaching the Hostel was renovated with RCC roads. A flyover step was made to connect the professors' common room with the academic building. The main roads were widened and the upper entrance road was upgraded with metal (bitumen) road. New examination building was established on the top of the Hostel building which provide pleasant and quiet atmosphere for examination programme. To make the college friendly for the students, benches were installed under the forest in which students can relax during their off periods and socializing with their friends under the shades of the trees. 10 KW solar energy is installed in the institution which is more than enough to meet the energy requirement.

2. Classrooms were renovated with LCD projectors, new whiteboard and curtains.
3. To provide an environment which is conducive for the overall development of the students the college provides facilities like language laboratory, mini gym and sports facilities like badminton court, volleyball court, basketball court and table tennis court and are well maintained by the staff.

To carry out different co-curricular activities for the promotion of student participation and personality development different clubs have been established besides the NCC, NSS etc.

4. Career Guidance Cell has been established in the institution to provide guidance and awareness to the students in pursuing their career.
5. Anti-Ragging committee, Discipline Committee, Prevention of sexual harassment on women committee, Gender Sensitization cell and Grievance Redressal cell are established and well-functioning in the institution to cater the every need of the students.
6. To achieve optimum academic results, based on extra monthly class test result which is organized by every department, remedial class have been conducted for the weaker students. Besides, mentoring system is practiced in the institution in which every student is monitored by the assigned teacher-mentor in the learning process of the students.
7. All the teaching and non-teaching staffs are encouraged to engage themselves in the development training available for the staff. The institution also organized Administrative development training for the effective functioning of each staffs.
8. Parents association has been established under the guidance of teacher in charge and whatsapp group have been created in which important information were disseminated to the parents. In the group every parents can also make queries on any issues. Teachers are always open to receive any remedial suggestion from the parent side.

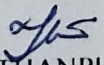
Action Taken on Alumni Feedback.

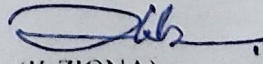
The following actions were taken to promote the facilities and services provided in the institution keeping in mind of the Alumni feedback.

1. The Institution multiplies its activities of various kinds for the overall development of the students. Seminars, webinars, and workshops were organized. Besides the existing clubs, more clubs have been established like Electoral literacy club, Drug awareness club, YUVA tourism clubs etc. to provide more opportunity for different students. Different awareness programmes have been conducted to enhance the knowledge of the students like
 - i. Awareness campaign on skill development for youth in Khawzawl.
 - ii. Law relating to women
 - iii. Awareness on POCSO Act.
 - iv. Training on entrepreneurship innovation challenge on Business solution to sustainable development etc. by several cells.
2. Add-on-course has been conducted on cooking and self-defense training for girls.
3. Career Guidance Programmes were organized for the students for their future goals.
4. Students were given opportunity to participate and practice in different activities like cleanliness drive, blood donation, fire prevention etc. to relate themselves in the relevant life issues organized in the institution by NSS, NCC, Clubs etc.
5. Alumni Association has been established under the guidance of teacher in charge and whatsapp group is created to interact, give information, and make queries for the benefits of both the parties.
6. Library books and facilities were upgraded from time to time. The INFLIBNET has been subscribed. The installation of the e-resources in the library is in process.
7. More Internet connection has been installed to strengthen the internet connectivity.

Action Taken on Feedback on syllabus by teacher

1. Time table maintained to allot sufficient time to complete the syllabus.
2. Teachers are encouraged to participate/ undergo in subject related training programmes.
3. Every department involves their students to participate in the community projects under taken in the Adopted Village, Chawngtlai.
4. Log Book is maintained by every teacher for efficient transaction of syllabus.
5. More books are procured by the institution to aid and supplement the syllabus.
6. The institution also has subscribed to N-List (National Library and Information Services Infrastructure for Scholarly Content) which is an initiative of UGC-INFLIBNET. The subscription gives the staff member access to e-resources and e-books to help them in teaching and research.
7. Daily attendance of teachers is maintained to monitor the regularity and efficiency of the teachers.


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