



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

GOVT. KHAWZAWL COLLEGE

ZAINGEN VENG, KHAWZAWL

796310

www.gkzc.edu.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Govt. Khawzawl College, which was initially named as Khawzawl College, was established on 4th March 1985 under the management of the Local Managing Board with only five teaching staff members. The motto of the institution is "Perseverance for Success". After a period of almost nine years, this College was given permission to function by Govt. of Mizoram vide Letter No. B.16019/3/88-EDC/1-2, dated 24th July 1989 & the Government accorded Provisional Permission again for opening this College vide Govt. Letter No.B.16019/5/90-EDC, dated 24th January 1990. The College Board was registered on 14/3/1990 under Registration No SR4 of 1990. The college got provisional affiliation from NEHU, Shillong, Meghalaya on 15th May, 1992 vide Letter No. CDC/A-75/99-1468 dated 15/5/1992 and the affiliating university had given permission for conducting Pre-University Examination with effect from 1993 vide Letter No. F.15-2/Ex/92/350 dated 31/11/1992. This College was upgraded to Deficit Status with effect from 1st April 1994 vide Govt. Letter No.B.16013/3/90-EDC/55 Dated 22/7/1994. In 1995 Govt. of Mizoram had accorded Provisional Permission to this College for opening Degree Classes with effect from the Academic Session 1995-96 in the subjects of English, Mizo, Political Science, History, Education and Economics vide Letter No.B.16019/3/88-EDC Dated 9th Nov 1995. After inspecting this college NEHU granted Provisional Affiliation for Degree Classes to this College in General and Honour Courses vide Letter No.DCD.A.78/95-96/1778 dated 16th July 1999. After Mizoram University was created by an Act of Parliament (No. 8 of 2000) and became functional from 2nd July, 2001, all the colleges within Mizoram including Govt. Khawzawl College were transferred to Mizoram University from NEHU for permanent affiliation. Mizoram University granted Permanent Affiliation to this College vide University Letter No. MZU/CDC/32/2002 Dated 27th July 2006.

University Grants Commission (UGC) granted the status of 2(f) & 12(B) of UGC act 1956 vide Letter No.F8-432/2005(CPP-1) dated 20th July 2007. Govt. of Mizoram provincialized this college with effect from the date of issue of this Notification Vide No.B16013/1/07-EDC Dated 11th Oct 2007. The college was accredited with Grade C by NAAC on 12th Sept 2017.

The college has at present a total of 32 staff members (both teaching & non-teaching) & 110 students. The institution aims to achieve excellence in every field and has a promising future & acts as a hub of higher education in the district of Khawzawl, Mizoram.

Vision

1. To achieve excellence in teaching, learning, leadership, in-service and any other community services.
2. To provide education to the rural poor students to reduce the discrepancy between the rich and poor in the field of education.
3. To improve infrastructural facilities and teaching method to attain an excellent education.
4. To provide education among the weaker section of the society including minorities, SC/ST/OBC, and socially deprived sections.
5. To inculcate discipline, culture, innovation, creativity, team spirit, entrepreneurial leadership and accountability
6. To introduce new subjects and professional courses in the near future.
7. To achieve excellence in teaching, learning, leadership, in-service and any other community services

Mission

1. To inculcate easy access of higher education to a community of less privileged youths in the area nearby who cannot afford to go elsewhere for further studies
2. The college motto “perseverance for success” is the guiding principle of our endeavour in striving for academic excellence in humanitarian services.
3. To impart quality knowledge through effective teaching and to produce competent graduate or complete man.
4. To work for the improvement of society through social services and other extension programs.
5. To promote programs and movements that foster inter connectedness and a sense of unity

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Healthy teacher-student ratio
2. Government funding
3. Disciplined students
4. Dedicated teaching & non-teaching staff members

Institutional Weakness

1. Poor enrollment percentage and Gross Enrollment Ratio in Higher Education
2. Trend among some of the students to discontinue studies
3. Poor research engagement and outcome
4. Absence of science & commerce streams

Institutional Opportunity

1. Diversifying courses
2. Capability enhancement of learners

3. Mobilizing resources from funding agencies
4. Community development through enhanced extension of opportunities/activities
5. Improving pass percentage of students

Institutional Challenge

1. Modernizing courses
2. Implementing NEP
3. Meeting quality requirements in every sphere
4. Surviving competitions

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Govt. Khawzawl College tries its best to implement effective curriculum planning and delivery through a well-planned and documented process. The college is affiliated to Mizoram University and it follows the curriculum as designed by Mizoram University. Use of ICT-PPT and open-air class are encouraged to make learning more stimulating and effective for the students. The Academic and Examination Moderation Board of the institution deals with all the matters related to academic affairs including examinations. The aforesaid board prepares Academic Calendar based on that of affiliating university. Organizing Remedial classes, arranging class presentations, group discussions, conducting study tours, arranging seminars, and assignments are also practiced to supplement classroom teaching and to ensure efficient and effective curriculum delivery. PDF materials of learning resources are provided to the students through the official Whatsapp group. Home assignments are given to the students and class tests are conducted to assess the academic performances of the students. The institution also offered three value-added programs between September, 2017 & June, 2022 (5 years) & a healthy percentage of students enrolled for the Value Added Courses. Various departments of the institution and different committees, clubs and cells address and organize socially relevant events and outreach programmes in order to enable the students to get engaged and to critically examine socially relevant issues like gender, human values, environment and ethics in a constructive way. Some of the courses which are run to sensitize students to such cross-cutting issues are, for example, courses on Women's Writings & Current Social problems Relating to Education in India (Literacy and Girls' Education). Gender Sensitization & Women Empowerment cell also organized awareness campaigns on Gender equality in Education & Law Relating to Women. Final semester students are required to submit assignments in the form of project works under the supervision of the teachers concerned and 25 students submitted projects during the latest academic year 2021-22. The institution did obtain feedback on the academic performance and ambience of the institution from various stakeholders & action taken report is available on institutional website. The feedback form was distributed among the students and the feedback was collected and analysed and necessary actions were taken. The parents and the alumni too provided feedback and the teachers also submitted feedback on the curriculum.

Teaching-learning and Evaluation

In Govt. Khawzawl College, Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences using ICT tools. In order to incorporate experiential and participative learning in the teaching learning process, the following

methodologies are adopted by the College:

1. Experiential Learning: Field Visit/Study tour etc.
2. Participative Learning: The following methods are commonly utilized to promote participative learning: Group discussion, Seminar presentations and Brainstorming.
3. Problem Solving Methodologies: The institution has urged its faculty members to incorporate problem-solving methods in the teaching-learning process which allow students to develop their cognitive and problem-solving skills.

More than 80% teaching posts have been filled against the sanctioned posts and the dedicated teachers of the college render service to the institution as full-time teachers. The majority of the teaching staff members hold the qualification as stipulated by UGC. During the latest academic year 2021-22, there were 9 teachers with NET/SET/SLET/Ph.D. The institution does have a transparent mechanism for internal/external assessment and the Grievance Redressal System is time-bound and effective. As per Mizoram University's guidelines, 3 internal tests are conducted in a semester of which the third test is given in the form of assignment/presentation. After the compilation of the internal marks, the same is recorded and displayed in the notice boards for a week during which the students are instructed to resolve any grievance regarding evaluation. A well formulated grievance redressal mechanism is instituted in the college with the Grievance Redressal Cell as the nodal agency through which all Grievances, including internal examination related ones, are effectively handled on the rare occasions if they arise & they can submit either online or offline grievance. Online Grievance Form is available on the college website. POs and COs for all programs offered by the institution are displayed on website and attainment of POs and COs are also evaluated. The institution measures Graduate Attributes of the students by evaluating their Conduct Performance, Participatory Attitude, Leadership Quality & attitude to the co-learners. The students are also encouraged to nurture non-discriminatory attitude, Inclusiveness, Communal Harmony & scientific temper. The course outcomes are evaluated student-wise based on their performance in the Continuous Assessment Tests and University Examinations and suitable remedial measures are extended to the slow learners. CO is also measured by practicing department-wise result analysis.

Research, Innovations and Extension

Although Govt. Khawzawl College did not receive any grant from Governmental & Non-governmental agencies for research projects & endowments, the institution has nonetheless created an *ecosystem for innovations and has initiatives for creation and transfer of knowledge*. The institution adopts a mechanism for generation and proper dissemination of knowledge which is the objective of an institutional knowledge ecosystem. The Institution has taken initiative to subscribe N-List, an online e-resource repository maintained by UGC Inflightnet for the use by the teaching staff members for their teaching and research purposes. One of the teaching staff members attached to Department of English has YouTube channel where he publishes video lectures related to teaching and advanced research, thereby aiding in the circulation of knowledge among the students and scholars of English literature. The institution has no science department and as such, the teaching staff members of the institution have not been able to file patents and establish incubation centers. This however does not deter the institution from building an ecosystem of learning and innovation. The staff members are active in terms of research as some of the staff members have published research articles in reputed journals and have delivered lectures as resource persons and presented papers in various seminars and conferences. Various departments of the institution has conducted several workshops and webinars and the staff members have published research articles in peer-reviewed journals and contributed as book chapters in books with ISBN numbers. Memorandum of Understanding (MoUs) have been signed with various organizations and activities have been carried out at par with the MoUs. National Service Scheme of Govt. Khawzawl College is

very active and it has carried out several extension activities like Blood Donation Camp, Construction of Waiting Shed, Cleanliness Drive both inside and outside the campus. NCC cadets of the institution also attended training camp outside the institution. In recognition of the noble service, NSS was awarded with certificates during the year 2018-19 & 2021-22. NSS wing of the institution also observed days of importance like National Voters' Day and Gree Mizoram Day.

Infrastructure and Learning Resources

Govt. Khawzawl College does possess adequate infrastructure for physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. The 8 classrooms of the college have been renovated on modern lines with comfortable and space saving furniture in addition to wi-fi connectivity. The institution has in total 8 projectors out of which 2 are fixed in two classrooms and the remaining 6 are utilized by the faculty members in the classrooms for taking classes. The college has a separate room for Language Lab which is used to conduct spoken English classes and Basic phonetic classes. The institution has College Bus meant for transporting the students to the college. The college does have basketball and volleyball courts to aid in the physical well-being of the students. The college also constructed a gymnasium within the campus in October, 2021 which is well stocked with modern gym equipments. For the purpose of infrastructure augmentation, a good amount of budget has been allocated by the institution and is utilized fruitfully. The college library has taken various steps to increase the resources. In this respect, during the last five years, the library has added 1576 books to the library thereby augmenting the total number of books to 6126 and the total amount spent was 8.51 Lakhs. The average library user per day for the academic year 2021-22 is 2.37%. After obtaining N-List membership, the institutional faculty members have been utilizing the resources provided through N-List. A bar-coded library card is provided to the students for borrowing and returning books. The library is fully automated and since the year 2016, SOUL, 2.0 version of ILMS software is in effect. Beside N-List, Dept. of English has subscription of one print journal related to English Language Teaching published by English Language Teachers' Association of India (ELTAI) bearing ISSN No. 0973-5208. The institution also frequently updates its IT facilities and provides sufficient bandwidth for internet connection. The institution has four wifi enabled spaces provided by NETSURF with a bandwidth of 100 MBPS (Library and Administration office) and G-Net with a bandwidth of 100 MBPS (IQAC office and Professors' Common Room). LCD Projectors with updated configurations have been fixed in two classrooms whereas a portable projector is carried to other classrooms. The institution also has a healthy student-computer ratio of 5:1.

Student Support and Progression

More than 80% students of Govt. Khawzawl College have been benefitted by scholarships and freeships provided by various Governmental and non-Governmental agencies during the last five years (September, 2017 to June, 2022) and the institution has also taken various initiatives for the students like development of Soft Skills, Language and Communication Skills, ICT Skills and Life Skills (Yoga, Physical Fitness etc.). During the academic year 2021-2022, Career Guidance Cell of the institution organized one-day programme for skill development of the youth of Khawzawl district in which around 50 students of the institution participated. The institution nurtures zero-tolerance attitude towards Ragging and Sexual Harassment of Women at workplace. The institution has a transparent mechanism for timely redressal of students' grievances. The students of the institution can voice their grievance both online and offline using the Grievance Redressal Box (Offline) and Grievance Form available on the college website (Online). Grievance Redressal Cell and Anti-Ragging Cell carry out sensitization cum awareness programs for the students. So far two students of the institution have

provided suggestions to the institution like installation of water cooler at the library and subscription of e-resources which the institution has effectively implemented, but to the great delight of the institution, no case of either sexual harassment or ragging has been reported. The students have also been made aware of the policies of statutory regulatory committee like UGC with regard to prevention of sexual harassment and anti-ragging. Quite a good number of students progressed towards higher education after completion of UG program from the institution in the last five years. One ex-student of the institution, who is currently working at his alma mater as Assistant Professor of History, qualified UGC-NET during the year 2020-21. Another ex-student of the institution completed his PG in English and served his alma mater as a faculty of English for 6 months. The alumni association is quite active in organizing various events for the benefit of the present students and financial contribution has also been made by the alumni to their alma mater. Although Alumni Association had not acquired registration under Mizoram Societies Registration Act 2005 during the last 5 years, the Association has very recently applied to get registered and hopefully it will be acquired soon. Lastly, the students of the institution also participated in various cultural events outside Mizoram and sports events at Mizoram University and brought laurels to the institution.

Governance, Leadership and Management

The vision of Govt. Khawzawl College is to become a leader in education and to take part in the sustainable development of Mizoram in particular and India in general. Some of the missions of the institution are to emerge as a nationally-acclaimed HEI & to empower the youth through quality education and make them better citizens of India. The institution has a good governance and leadership to achieve its vision. The Principal is the Head of the Institution who is assisted by the HODs and non-teaching staff members. The institution does practice decentralization to bring out transformational leadership in faculty members. The institution empowers the HODs to take administrative decisions in accordance with the University guidelines. Although the Principal is the Head of the Institution, the HODs also have the ability to make decisions concerning student progression and other matters. Even the faculty members at the entry-level are given independent responsibilities. The Principal is assisted by the HODs and the teaching and non-teaching staff members. The Head of the Department (HOD) oversees the smooth functioning of the department for which meetings are held on a regular basis to discuss issues and concerns relating to various departmental activities. Mizoram Public Service Commission recruits the substantive faculty members following UGC norms. The institution also has implemented e-governance like PFMS with areas of operation like finance, administration, examination etc. All the regular teachers were instructed to submit their annual API to Directorate of Higher & Technical Education, Mizoram through the Principal. ACR was used for the assessment of contractual and casual teachers and non-teaching staff members as per the instructions of the Government of Mizoram. The institution also has Welfare Association which extends financial support to the staff members in times of their distress. The regular teachers of the institution were provided financial assistance to attend MCTA conference at Aizawl. The teaching staff members of the institution also attended FDPs as per UGC-stipulated period. The institution tries its best to utilize the fund received from various governmental & non-governmental organizations at the optimal level so that no fund is left unused and it does conduct financial audits (internal and external). IQAC has functioned robustly and actively in the deliverance of institutionalized quality assurance. Some of the major fields of activities of the IQAC are Analysis of Feedback collected from various stakeholders and Implementation of Recommendations given by members during 1st cycle PTV.

Institutional Values and Best Practices

Govt. Khawzawl College strictly restricts gender discrimination of all types at the institutional level. Besides,

awareness about the principles of gender equity is promoted through various programmes organized mainly for the purpose of Gender Sensitization. Some of the sensitization programmes held during the past five years are: Awareness on 'POCSO ACT' on 21st February, 2018 & Selection of Gender Champion on 1st August, 2018. The institution has also taken various *initiative for National and international commemorative days, events and festivals like*: NSS foundation Day, Fit India Freedom Run, World Consumer Day 2021, National Education Day, International Day of Yoga 2021 & World Environmental Day. *The Institution also has facilities and initiatives for* Alternate sources of energy, energy conservation measures, management of the various types of degradable and non-degradable waste *and* water conservation. The institution also has taken initiative to introduce Green Campus and Energy Audit has also been conducted. Government Khawzawl College puts its earnest effort and takes different initiatives to create inclusive and harmonious environment for the students and employees of diverse background without any discrimination. While doing so, the college also teaches the importance of giving back to the nation, educating young minds on the constitution, importance of political participation and to perform duties as ideal citizens of India recognizing different cultures and values, and equal enjoyment of rights by each and everyone within the institution as well as the fellow humans outside the campus. Some of the practices mentioned are promotion of inclusive and communal socio-economic environment, fostering cultural practices, linguistic and values. Special Lectures and Seminars such as 'Literature and National Integration' on 24th February, 2020 and 'Tribal Literature: Production and Reception' on 13th March, 2022. Cleanliness Work Camp was organized in collaboration with Swachh Bharat Mission Khawzawl by cleaning Tuisen River on 6th March 2019. The institution has effectively practised and implemented some of the best practices like "Honouring students with Best Library User Award" & "Environment Awareness and Green Campus". The performance of the institution in one area distinctive to its priority and thrust is implementation, practicing and working at par with the motto of the college "Perseverance for Success". The college works for the promotion of slow learners and motivating the non-creamy layer students to get the benefit of Higher Education arranged by the Government. Financial help is provided to students who cannot afford to pay tuition or examination fee.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT. KHAWZAWL COLLEGE
Address	Zaingen Veng, Khawzawl
City	Khawzawl
State	Mizoram
Pin	796310
Website	www.gkzc.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	K. Ziona	03831-261380		-	
IQAC / CIQA coordinator	Lalruatmawii	-	9612447274	-	maruati709@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Mizoram	Mizoram University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	20-07-2007	View Document
12B of UGC	20-07-2007	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Zaingen Veng, Khawzawl	Semi-urban	4	3427.31

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Economics	36	HSSLC	English	40	20
UG	BA,Education	36	HSSLC	English	40	31
UG	BA,English	36	HSSLC	English	40	10
UG	BA,History	36	HSSLC	English	40	12
UG	BA,Mizo	36	HSSLC	English	40	13
UG	BA,Political Science	36	HSSLC	English	40	19

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				8				22			
Recruited	0	0	0	0	3	5	0	8	12	4	0	16
Yet to Recruit	0				0				6			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				11
Recruited	4	3	0	7
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	3	5	0	1	1	0	10
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	10	3	0	13
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
		0	0	0	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	54	0	0	0	54
	Female	51	0	0	0	51
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
ST	Male	41	42	40	54
	Female	30	40	49	51
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		71	82	89	105

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>As per the guidelines of UGC regarding Curriculum and Credit Framework for Undergraduate Program at par with NEP 2020, Govt. Khawzawl College, being a non-autonomous college, strictly follows the curriculum prepared by its affiliating university that is Mizoram University. Mizoram University vide letter number Ex/UG/1-28/12, dated 3rd July, 2023 instructed all the affiliating universities to implement NEP Syllabus at the earliest and the instructions were also given regarding setting question papers. As per the recent regulations, UG programmes will be of either 3-year or 4-year duration with an option to Multiple Entry Exit: If a student completes 1 year (4 semesters) & earns 40 credits he/she will get</p>
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	<p>Certificate in the subject concerned, if 2 years (8 semesters) & earns 80 credits, then Diploma in the subject concerned, if 3 years (12 semesters) & earns 120 credits then 3-year Bachelor's degree (Honours) and if 4 years (16 semesters) & earns 160 credits, then 4-year Bachelor's Degree (Honours) with Research while the students are supposed to undertake Research Project in the last semester. Major courses in the UG curriculum provides in-depth knowledge of the subject concerned, Minor courses are allied and complements the Major courses while Multidisciplinary Courses aid in holistic and all round development of the students academically. All the students are required to undergo three introductory-level multidisciplinary courses of 3 credits each related to Humanities and Social Science.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>One novel innovation and step towards excellence in learning is the introduction of ABC (Academic Bank of Credits) as per NEP 2020. The credits earned by the students will be stored internally in DigiLocker and can be carried forward even if they discontinue from one institute and migrate to another institute and it enables the mobility of students across all Higher Educational Institutes in India. Govt. Khawzawl College is affiliated to Mizoram University and hence, the credits earned by the students are stored in National Academic Depository (NAD) A 24X7 online store house of all academic awards maintained by Mizoram University.</p>
<p>3. Skill development:</p>	<p>At par with NEP 2020, UGC has instructed all the HEIs across India to introduce skill-based courses and vocational courses. With reference to the letter no. B.21014/2/2023- DTE (THE) dated Aizawl, the 25th April 2023, Govt. Khawzawl College has submitted NEP Compliance Report to Directorate of Higher and Technical Education, Govt. of Mizoram on 28th April, 2023 and has proposed to introduce Skill-based courses like Computer Training, Carpentry and Beautician in the upcoming years. The NEP Compliance Report submitted by the institution is available on college website. During the year 2017-2022, three skill-based courses like Self-defence for Female Students, Baking and Food Processing and Computer Certificate were also offered by the institution for the students of the College.</p>

<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Govt. Khawzawl College tries its best to impart Indian knowledge system and instil Indian values, ethos and culture at par with NEP 2020 among the students of the college. Mizo, being one of the important Indian languages, is the medium of instruction in most of the subjects taught in the college except English. International Commemorative Days like International Mother Language Day is celebrated on 21st February. Students are encouraged to learn & perform Mizo Cultural Dance as instructed by Cultural Club of the college. Mizo cultural ethos of tlawmngaihna (philanthropy & mutual help & cooperation) is widely practised in the college. The institution also proposes to introduce Spoken Hindi courses for the students. UGC Chief Mamidala Jagadesh Kumar recently announced the commencement of Massive Open Online Courses (MOOCs) on the Indian Knowledge System: Concepts and Application from 31st July, 2023 on his social media handle twitter & the students and faculty members have been encouraged to take up the course.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>As delineated by UGC in “Curriculum & Credit Framework for Undergraduate Programmes”, the graduate must possess skills like problem solving & critical thinking. National Higher Education Qualifications Framework (NHEQF) requires the students to possess qualities and characteristics of the graduates of a particular programme or study and Govt. Khawzawl College has implemented Choice-based Credit System (CBCS) as introduced by the affiliating university i.e. Mizoram University and encourages the students to possess Graduate Attributes. The institution measures Graduate Attributes of the students by evaluating their Conduct Performance, Participatory Attitude, Leadership Quality etc. The learning outcomes are also available on the institutional website. Language Lab of the college acts as a hub to develop the English Communication Skills of the students.</p>
<p>6. Distance education/online education:</p>	<p>The students and faculty members alike are encouraged to enhance their learning and update their knowledge by pursuing courses available on Online MOOC (Massive Open Online Courses) platforms like SWAYAM(Study Webs of Active-Learning for Young Aspiring Minds) & NPTEL (National</p>

Programme on Technology Enhanced Learning). Dr. Soukarja Ghosal, Assistant Professor, Dept. of English, Govt. Khawzawl College successfully completed one Online NPTEL-MOOC Course on “Postcolonial Literature” offered by IIT Kanpur in 2018 scoring above 80% and received “Elite” Certificate. Govt. Khawzawl College has IGNOU (Indira Gandhi National Open University) Study Center and the students and the teaching staff members both have been urged to pursue courses in distance mode & also acquire degrees offered by Mizoram University in Distance/Online mode. During lockdown in view of outbreak of Covid-19 between April, 2020 & September, 2021, the teaching staff members of the college did conduct online classes on a regular basis on platforms like zoom & google meet. Some of the teaching staff members, even after resuming of offline classes, do conduct online classes even beyond college hours to help the students academically.

Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Yes, in pursuance of the decision made by the meeting of Systematic Voter’s Education and Electoral Participation (SVEEP) Core Committee, Khawzawl District on 23rd August 2021, Electoral Literacy Club(ELC) was set in Government Khawzawl College on 28th September, 2021. The programme for setting up was held at the College’s Multipurpose Hall.</p>
<p>2. Whether students’ co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>Yes, Mr K. Lalkulhpuia Asst Prof, Department of Political Science was appointed as Nodal Officer of Electoral Literacy Club GKZC. And Ms PC Lalhmingtluangi Asst Prof, Department of Political Science as Professor In-charge. The committee of the Electoral Literacy Club (ELC) in the college was constituted by students representative from each semester of different subjects. Whom worked in cooperation with the professors in-charge by taking initiatives on the direction and order made by the District Election Office, organized different types of programs regarding Election within and outside the college.</p>

<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>since it was set up, the ELC in this college has been undertaking many activities. The activities were as below: 1. At the time of setting up of ELC in the College, 85 students enrolled themselves in the club. 2. On 5th October, 2021 in collaboration with Department of Political Science, Govt. Khawzawl College and District Election Office, Khawzawl District, Khawzawl, Electoral Literacy Club organized a national Level Seminar on “Electoral Literacy and Participation” in the Multi-Purpose Hall, Govt. Khawzawl College. In the Seminar, seven Resource Persons presented their papers. 3. On 27th October, 2021, in collaboration with District Election Office, Khawzawl District and Department of Political Science, Govt. Khawzawl College, the Electoral Literacy Club organized “Electoral Literacy Campaign” at 11:00 Am in the Town Hall, Khawhai, Mizoram. 4. On 11th February, 2022 in collaboration with NSS Unit, Govt. Khawzawl College and District Election Office, Khawzawl District, the Electoral Literacy Club organized Blood Donation Camp in the college’s Multi-Purpose Hall. A total of 90 units of blood (Male – 55 and Female - 35) were donated. The ELC members gave the SVEEP BOOKMARKS to those who donated blood. 5. On 17th February, 2022 the Nodal Officer and 10 members of Electoral Literacy Club participated in the “SVEEP Street Campaign” organized by office of the District Election Officer, Khawzawl District at Taidawnkawn, Zaingen Veng and Khawzawl Vengthar. 6. Electoral Literacy Campaign and Setting up of Electoral Literacy Club in Khawzawl Higher Secondary School. Nodal Officer and 4 Executive Members of Electoral Literacy Club, Govt. Khawzawl College participated in the Electoral Literacy Campaign and Setting up of Electoral Literacy Club organized by NSS, Khawzawl Higher Secondary School and Office of the District Election Officer, Khawzawl District in Khawzawl Higher Secondary School on 7th April, 2022.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>1. In Collaboration with Office of the District Election Officer, Khawzawl District, Electoral Literacy Club of this College had successfully organized Poster Design Competition on “ My Vote is My Future: Power of One Vote” for the College Students during the period from 1st to 10th March, 2022. The function of Result declaration and Prize</p>

distribution was held in the Principal Office, Govt. Khawzawl College on 16th March, 2022. The Result was as below: Prize Name Semester Amount 1st Prize PC Lalvenpuia II Semester Rs.2,000 2nd Prize B. Lalrinchhana IV Semester Rs.1,000 3rd Prize Annet Lalnunhlimi II Semester Rs. 8,00 Consolation Prizes Daniel Lalawmpuia VI Semester Rs. 100 Nicky Rodingliana VI Semester Rs. 100 Tlanhlupuii VI Semester Rs. 100 Zothanmawia VI Semester Rs. 100 Lalruatsangi IV Semester Rs. 100 Vanlalchhuanawmi IV Semester Rs. 100 Grace Malsawmdawngkimi IV Semester Rs. 100 K. Malsawmtluangi II Semester Rs. 100 Lalnunthari II Semester Rs. 100 Lalnunpuii II Semester Rs. 100 2. “SVEEP QUIZ COMPETITION” was successfully organized by Electoral Literacy Club, Govt. Khawzawl College and District Election Office, Khawzawl on 29th September, 2022 (Thursday) at 10:00 Am in the College’s Multi-Purpose Hall. The programme was chaired by Mr. Vanlalchhuanawma, President Electoral Literacy Club. The Chief Guest Mr. CC Lalchhuangkima MCS, District Election Officer talked about the importance of election and he urged the students to spread awareness about the importance of election. He further request them to cast their precious vote in the next election. Mr.K.Lalkulhpuia Nodal Officer mentioned the guidelines and procedure for the quiz completion. The Programme was closed with a vote of thanks from Ms. Lalchhanhimi, Secretary, Electoral Literacy Club. Under Ms. Pc Lalhmingtluangi, Quiz Master, the competition was conducted and two participants from every department of the College participated in this quiz. Below is the Result:- First Prize Lalawmpuia & Lalhminmawia History Department Rs.5,000 & Certificates Second Prize Lalhruaizela & Janet Lallianzuali Political Science Department Rs.3,000 & Certificates Third Prize Lalremruati & Lalnunringi Economics Department Rs.2,000 & Certificates 3. Special Campaign for Special Summary Revision of photo electoral roll – 2023 was organized in the College Multi – Purpose Hall on 19th October, 2022 at 10:00 Am. In the campaign, the paper “Importance of Voting: Why should the citizens vote” prepared by the Resource Person, Miss PC. Lalhmingtluangi, Assistant Professor, Department of Political Science, Govt. Khawzawl College was thoroughly discussed. From 1:30 Pm,

	<p>the members of the club distributed five hundred copies of the SVEEP BOOKMARKS among the people living in different streets of Khawzawl city, Mizoram.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>It is noteworthy to state that the efforts of the Club like organizing Awareness Campaigns within and outside College, participating in the Street Campaigns by assisting the District Election Officer, organizing Slogan Competition for the college students and quiz competition in the college, a total number of the eligible 25 students of this college have been enrolled in the electoral roll since the club was set up in the college.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
105	89	82	91	86
File Description		Document		
Upload Supporting Document		View Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 34

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
24	24	19	22	23

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
7.93	62.70	91.43	41.25	102.68

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Since Govt. Khawzawl College is affiliated to Mizoram University, it follows the curriculum as designed by Mizoram University. Annual Academic Calendar, Class timetable and routine are prepared by the College level Academic and Examination Moderation Board. Use of ICT-PPT and open-air class are encouraged to make learning more stimulating and effective for the students.

The Academic and Examination Moderation Board of the institution deals with all the matters related to academic affairs including examinations. The aforesaid board prepares Academic Calendar based on that of affiliating university *i.e* Mizoram University.

The IQAC Coordinator convenes a meeting with all the staff members along with Head of the Institution in order to constitute IQAC Steering Committee. Besides, Academic and Examination Moderation Board is constituted with one Chairperson, one Secretary and members from both teaching and non-teaching communities of the college. Furthermore, The Academic and Examination Moderation Board also looks after the smooth functioning of the Continuous Assessment Test (Internal examination/Assignment and Attendance and

External Examination) as per the University norms, Publication and records of results, filling up of examination forms and all other matters related to the examination process are assigned to the Board. The staff meeting of each and every department divides the portion of syllabus to be taught by each individual teacher. The syllabus of the undergraduate course is shared with all the students so that they can keep in touch with the curriculum covered during the semester.

The institutional IQAC Coordinator prepares a uniform log book which is to be maintained by all the teachers for effective curriculum planning and implementation. Moreover, apart from conventional classroom teaching (lecture method), discussion method is encouraged to make learning more interesting and effective for all the students. Classroom teaching is delivered through ICT/power point presentations and online teaching via Google Meet, Zoom Live, etc was followed during the lockdown due to the outbreak of Covid-19.

Organizing Remedial classes, arranging class presentations, group discussions, conducting study tours, arranging seminars, and assignments are also practiced to supplement classroom teaching and to ensure

efficient and effective curriculum delivery. PDF materials of learning resources are provided to the students through the official Whatsapp group. Home assignments are given to the students and class tests are conducted to assess the academic performances of the students.

File Description	Document
Upload Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 3

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 18.32

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
33	0	50	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Since the institution is not autonomous and rather is affiliated to Mizoram University, it follows Undergraduate curriculum as designed and formulated by Mizoram University. Various departments of the institution and different committees, clubs and cells address and organize socially relevant events and outreach programmes in order to enable the students to get engaged and to critically examine socially relevant issues like gender, human values, environment and ethics in a constructive way. The Courses which are run to sensitize students to such cross-cutting issues are:

- B.A. (English) course Eng/V/CC/6 (Women's Writings)
- B.A. (Education) EDN/II/EC/02: Current Social problems Relating to Education in India (Literacy and Girls' Education)
- B.A. (Political Science)-POL/S/V/CC/08:

(a) Human Rights: Study about gender sensitization focuses on familiarizing students with deeper understanding of the lives and experiences of women in various cultural contexts. The topics give opportunities for students to analyze the hierarchies of race, class and gender in different cultural context.

- POLS/V/CC/08 (b): Women and political process is solely concentrated on the role of women in politics
- B.A. (Education): EDN/6/EC/08(c): (Special Education)
- B.A. (EVS): EVS/IV/FC/07: Environmental Studies.
- B.A. (Economics): Eco/VI/CC/09: Environmental economics. It aims to provide fundamental concepts in environmental economics. Learners will be able to understand economy-environment linkage.
- Eco Club: The Club organized Workshop on Paper re-cycling which creates environment sensitivity
- Gender Sensitization & Women Empowerment cell:
 - Organized Awareness Campaign on Gender equality in Education
 - Organized Awareness Campaign on Law Relating to Women

File Description	Document
Upload Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 11.43

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 12

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System**1.4.1**

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 35.67

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
105	89	82	71	81

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
240	240	240	240	240

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 15.25

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
18	18	18	18	18

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
118	118	118	118	118

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1

**Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Response: 4.38

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The institution always tries to promote student-centric learning method. In order to incorporate experiential and participative learning in the teaching learning process, the following methodologies are adopted by the College: Experiential Learning:

- Field Visit/Study was organised by History, Education, Political Science and Economics departments to enhance the learning imparted through class room lectures.
- Study Tour: The institution organized annual study tours to different parts of the country for selected students.
- All the departments encourage their students to contribute articles to College Magazine to develop and enhance their writing skills.

Participative Learning:

The following methods are commonly utilized to promote participative learning: Group discussion, Seminar presentations and Brainstorming.

Co-Curricular Activities: Students are required to participate in activities organized by NSS, NCC and different clubs to enhance life skills and cognitive skills like communication, leadership, reasoning skills, teamwork, social responsibility, good citizenship etc. The students are also motivated to take part in events such as Freshers' Social, Annual College Week etc.

Problem Solving Methodologies:

The institution has urged its faculty members to incorporate problem-solving methods in the teaching-learning process which allow students to develop their cognitive and problem-solving skills. Assignments and activities are planned so as to instill the ability to critically analyse a problem and map out all its elements to prepare a workable solution. Various departments and clubs instruct their members to submit reports of their activities to enhance the analytical and comprehension aptitude of the students. Besides, power point presentations, asking students to anchor programmes etc. are also encouraged to promote student-centrism in teaching-learning.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 68.29

2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
32	33	33	33	33

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 34.82

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8	8	9	8	6

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Prior to the commencement of each academic session, the College prepares Academic Calendar in line with that of the affiliating university's calendar which is circulated among the different stakeholders to pre-inform them of the important schedules like the dates for Continuous Internal Assessment and End semester examination. Furthermore, to ensure transparency in the assessment process, the students are helped to get well acquainted with the various norms, regulations and processes of both the institution and the university through the prospectus, Students' handbook and the website. As per the University's guidelines, 3(three) internal tests are conducted in a semester of which the third test is given either in the form of assignment or presentation. After the compilation of the internal marks, the same is recorded and displayed in the notice boards for a week during which the students are instructed to resolve any grievance regarding evaluation. It is worth mentioning that the university exam. question pattern is strictly followed for the internal examination (theory and practical both) so as to familiarize them with the question pattern of the university examination. The internal examination routine is prepared well in advance by Academic and Examination Moderation Board and is displayed in the notice boards and is circulated among the students through WhatsApp and various other mediums. The internal examination routine along with the list of the invigilators is also circulated among the staff members.

In order to uphold transparency and ensure fairness in the assessment process, evaluated answer sheets are distributed with supportive feedback to the students for self-evaluation after which they are returned to the teacher concerned. This also guarantees the correction of mistakes, if any, from the teachers' end.

Besides, learning outcome is also assessed through methods like standardized unit tests or informal class tests (including scheduled and surprise tests), problem solving exercises, group discussions, and Viva voce. For slow learners and poorly performing students, remedial classes are conducted to improve their academic performances.

A well formulated grievance redressal mechanism is instituted in the college with the Grievance Redressal Cell as the nodal agency through which all Grievances, including internal examination related ones, are effectively handled on the rare occasions if they arise. According to this mechanism, each student can communicate their grievances to the concerned personnel through the following methods: -

(1) Complaint Box: The College maintains Complaint Box to facilitate the anonymous submission of problems and complaints which will be opened on receiving any complaint.

(2) Verbal Complaints: Students are encouraged to voice their grievances verbally directly to the Principal or to other authorities concerned.

(3) Website: Grievance Redressal form on the website is closely monitored by the web master.

(4) Written Complaints: All stakeholders can submit a written letter to the Principal stating their grievances. After evaluation, in order to ensure maximum transparency with internal examination, the corrected answer scripts are distributed to the students in the classroom for verification and self-evaluation. The final compiled marks are then recorded and displayed on the notice board for a week during which students are free to interact with the teachers concerned to resolve grievances, if any. If certain cases are felt to be beyond the authority of the teachers concerned, such cases are forwarded to Grievance Redressal Cell for immediate action.

File Description	Document
Upload Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Programme Outcomes are the attributes that should be possessed by each and every graduate and hence the attainment of Graduate attributes are evaluated every year and the evaluation is calculated for further enhancement in association with different departmental HOD. The programme outcomes are assessed through direct and indirect assessment methods. The direct assessment methods are through Continuous Assessment Tests and University Examinations.

The indirect assessment techniques include involvement in various activities conducted by Professional Societies and other organizations.

Graduate attributes are measured by the respective departments and are monitored by the Management.

The institution measures Graduate Attributes of the students by evaluating their Conduct Performance, Participatory Attitude, Leadership Quality & attitude to the co-learners. The students are also encouraged to nurture non-discriminatory attitude, Inclusiveness, Communal Harmony & scientific temper.

The learning outcomes are available on the website of the institution and the link is given <https://www.gkzc.edu.in/learning-outcomes/>

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The course outcomes are evaluated student-wise based on their performance in the Continuous Assessment Tests and University Examinations and suitable remedial measures are extended to the slow learners to enable them to build the necessary skills to attain the required outcomes. Course Outcome is also measured by practicing department-wise result analysis.

The indirect methods adopted to assess their course outcomes are through conduction of Quizzes, Online Tests, Group Discussion, Role Play, Case studies, Assignments etc.

<https://www.gkzc.edu.in/learning-outcomes/>

File Description	Document
Upload Additional information	View Document

2.6.3**Pass percentage of Students during last five years (excluding backlog students)**

Response: 76.58

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
19	24	17	11	14

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
24	26	20	24	17

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.74

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The institution adopts a mechanism for generation and proper dissemination of knowledge which is the objective of an institutional knowledge ecosystem. The Institution has taken initiative to subscribe N-List, an online e-resource repository maintained by UGC Inflight for the use by the teaching staff members for their teaching and research purposes. One of the teaching staff members attached to Department of English has YouTube channel where he publishes video lectures related to teaching and advanced research, thereby aiding in the circulation of knowledge among the students and scholars of English literature (Links: https://www.youtube.com/watch?v=oxKZLm_7Hms https://www.youtube.com/watch?v=dMHP5Uu_6P4 <https://www.youtube.com/watch?v=mH61of8IuZs>).

The institution has no science department and as such, the teaching staff members of the institution have not been able to file patents and establish incubation centers. This however does not deter the institution from building an ecosystem of learning and innovation. The staff members are active in terms of research as some of the staff members have published research articles in reputed journals and have delivered lectures as resource persons and presented papers in various seminars and conferences. In spite of the

challenges like the remote location of the college and its small size, the college has been trying hard to build an ecosystem of advanced research and knowledge. As part of ecosystem, research mindedness among advanced learners is promoted by giving them critical problems for their assignments.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 9

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	5	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.03

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	0	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.71

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
11	8	5	0	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Govt. Khawzawl College organizes various extension activities with dual objectives of not only sensitizing students about various social issues but also contributing to community development and strengthening community participation and the students of the institution actively participate in it. The NCC, Eco Club and NSS unit of the college take part in various initiatives like organizing camps, Swachh Bharat initiatives, blood donation camps, awareness programmes on AIDS prevention, Fire prevention week etc.

Events like National Voters Day, International Day against drug abuse and illicit trafficking see large participation of the students who take up activities in collaboration with government agencies/NGOs to spread awareness on the importance of election and effects of drug abuse especially for the young population.

The NSS unit of the college in collaboration with Red Ribbon Club conducted Blood donation camps where students and staff donated blood for the social cause. The camps facilitated blood drawn up to 100 units which is sent to District Hospital Champhai. Some of the activities of NSS & NCC of Govt. Khawzawl College are given below:

1. 7-day Water Conservation Camp from 12th to 18th October, 2021 by NSS at Zuchhip, Khawzawl
2. Blood Donation Camp organized by NSS in the college on 11th February, 2021
3. Construction of Waiting Shed at Chhanchhuahna Home, Zuchhip Hmunhlui from 2nd to 8th October, 2021 by NSS
4. Swachhata Hi Seva 2019: On 14th October, 2019 in collaboration with Khawzawl VC-II, Observation of Swachhata Hi Seva 2019 (Plastic Waste Management Campaign) was organized under the chairmanship of Mr. K.Ziona, NSS Programme officer at Khawzawl Vengthar bazaar. Ms. Laldingngheti Asst. Professor, Govt. Khawzawl College was the Resource Person. After the function, Cleanliness Work was organized in the areas of Vengthar, Khawzawl.
5. Observance of Jan Andolan Campaign on Covid-19 by conducting Awareness Campaign and PLEDGE taking at the College Campus on 8th October, 2020 under the guidance of NSS Programme Officer Mr. K.Lalkulhpuia.
6. Fire Prevention Week 2022: On 21st February, 2022, "Fire Prevention Week 2022" was jointly organized by NSS and Eco-Club of Govt. Khawzawl College in the College campus. The function was chaired by Mr. K. Lalkulhpuia, NSS PO and Teacher in-charge of Eco Club. The then Principal, Mr. R. Lalrintluanga delivered a speech. After the speech, the NSS Volunteers and Eco-Club Members cleaned the Offices, Classrooms and the Campus.
7. Combined Annual Training Camp (CATC) was attended by 11 NCC Cadets of Govt. Khawzawl College at Tanhril, Aizawl from 8th to 17th December, 2021

Participation in NSS Day Celebration, Adoption of Village, Fit India Freedom rally, Self-defense training for girls connects students with the social issues in the community and makes them socially responsible

citizens and thus facilitates in the holistic development of the students.

The activities listed above are indicatives of the manner in which multiple issues of social, political and economic significances are discussed and dealt with in order to create sensitivity and understanding among students and to contribute to the balanced development of their personality, so that committed and ethically informed citizens are created. Apart from this, Govt. Khawzawl College through its NSS wing also tries to sensitize the citizens and the students about ill effects of drug and curbing the use of plastic. All these extension activities have left positive impacts on society and also contributed to social transformation in the area of activity.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

NSS wing of Govt. Khawzawl College has been quite active ever since its inception in organizing several extension activities in the campus and in the neighborhood areas of Khawzawl. Due to its active pro-people and social activities, NSS wing of Govt. Khawzawl College has got recognitions in the form of grants and awards from distinguished govt. or government recognized bodies like NSS Cell of Mizoram University

During the year 2018-2019, Association for Blood Donation Agency gave an award to NSS unit, Govt. Khawzawl College as it secured third position among the institutions for organizing Blood Donation Camp twice in a year and donating 41 units of blood.

During the year 2021-2022 also, NSS wing of Govt. Khawzawl College received award for organizing Blood Donation Camp.

File Description	Document
Upload Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 10

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	1	3	2	0

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 8

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The institution has always worked for the mission of providing the best possible infrastructure to create effective teaching-learning environment. The college can accommodate upto 240 (approximate) students in the academic building. The campus which is spread over 12444.69 sqm of land has an excellent infrastructure for teaching & learning. Over the years the infrastructure of the institution has been upgraded keeping in mind the developments and rising demands in the educational sector. The college has separate NCC and IQAC rooms, a generator of 230 Volt, and a solar system of 440 Volt.

The 8 classrooms of the college have been renovated on modern lines with comfortable and space saving furniture in addition to wi-fi connectivity. The institution has in total 8 projectors out of which 2 are fixed in two classrooms and the remaining 6 are utilized by the faculty members in the classrooms for taking classes. The college has a separate room for Language Lab which is used to conduct spoken English classes and Basic phonetic classes. The institution has in total 3 toilets meant for the students, 2 water filters and 1 water cooler and the college has both Boys' Hostel and Women's Hostel. The institution also has College Bus meant for transporting the students to the college.

The college does have basketball and volleyball courts to aid in the physical well-being of the students.

The Multipurpose hall cum Library building of the college which covers an area of 156.5 cm² per floor & was constructed in the year 2017 is available for activities like cultural & college functions, orientation programs, seminars, etc. It also serves as a space for playing indoor games like badminton.

The college also constructed a gymnasium within the campus on 25th October 2021 with an area of 336,918 cm², which is well stocked with modern gym equipments and essential materials for the students and staff members of the college.

Students' Common Room cum Table-tennis hall was constructed in 2012 with an area of 461.54 m² per storied, equipped with table tennis board, carrom board and chess board. An extension is under construction.

There is a separate court for basketball and volleyball within the premises which has been actively used for sporting activities.

Under the guidance of the Teachers and the Students' Union members in charge, the College Cultural Club organizes Cultural Dance practices. In 2021, the college was affiliated to the Art & Culture Department, Govt. of Mizoram and some of the students of the college, who were associated with Cultural Club, were invited to participate in the North-East festival at Assam.

File Description	Document
Upload Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 69.59

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	56.42	81.85	8.47	66.2

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The library lives up to its reputation and is equipped with a good collection of books. It is horizontally

extendable so as to accommodate both the growing users and library resources for many years to come. The college library has an area of 156.5 sqm.

The college library as the brain of the institution is marching forward and has taken various steps to increase the resources/books. In this respect, during the last five years, the library has added 1576 books to the library thereby augmenting the total number of books to 6126 and the total amount spent was 8.51 Lakhs. The institutional library committee consists of the Principal, the Librarian, and all heads of the academic departments, to monitor and ensure the augmentation of the library. The library staff members are encouraged to attend seminars and workshops for self-upgradation. The average library user per day for the academic year 2021-22 is 2.37. After obtaining N-List membership, the institutional faculty members have been utilizing the resources provided through N-List as evident from N-List Usage Statistics.

A bar-coded library card is provided to the students for borrowing and returning books & each member is entitled to borrow 3 books at a time for 10 days.

The library is fully automated and since the year 2016, SOUL, 2.0 version of ILMS software is in effect. The college has a subscription to N-List, an online e-resources maintained by UGC INFLIBNET which contains a good number of e-journals of various disciplines. Beside N-List, Dept. of English has subscription of one print journal related to English Language Teaching published by English Language Teachers' Association of India (ELTAI) bearing ISSN No. 0973-5208.

Sl. No.	ILMS SOFTWARE	PARTICULAR
1.	Name of the Software	SOUL
2.	Status of automation	Fully
3.	Version	2.0
4.	Year of automation	2016

Bar-coding Technology is used for all transactions of documents and 3-channel night vision CCTV has been installed for library security.

File Description	Document
Upload Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The institution is trying to keep pace with the ever growing world technology by periodically updating its IT facilities. In recent times, most purchases are made with funds obtained under RUSA scheme. The institution has four wifi enabled spaces provided by NETSURF with a bandwidth of 100 MBPS (Library and Administration office) and G-Net with a bandwidth of 100 MBPS (IQAC office and Professors' Common Room). LCD Projectors with updated configurations have been fixed in two classrooms whereas a portable projector is carried to other classrooms by teaching staff members whenever necessary for the purpose of using ICT in teaching.

The IT & Digital facilities presently available in the institution are classified as follows:

HARDWARE:

Sl. No.	Item Name	Nos.
1.	Desktop Computer	31
2.	Laptop	6
3.	Projector	8
4.	Color Printer	1
4.	Laser Printer	9
5.	Xerox Machines(Photo Copy Machine)	3
6.	Router	3
8	UPS	29
9	Switch(16port)	2
10	Sound system (Woofer)	4
11	Bar Code Reader	1
12	Wi-Fi access point	4
15	Scanner (portable)	2
16	Headphones	20

SOFTWARE:

Sl. No	Item Name	Nos.
1.	SONAKO	1
2.	SOUL	1

OTHER IT & DIGITAL FACILITIES:

- The college website is maintained and upgraded regularly by the computer operator of IQAC
- Digital EOS 200D camera
- Language Laboratory

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 5

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 21

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 27.3

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
7.86	5.92	9.24	25.30	35.21

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 80.57

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
85	71	69	74	66

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 11.04

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
50	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 14.12

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	1	6	3

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
19	24	17	11	14

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 1

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 3

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	2	0

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0.6

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	1	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement**5.4.1**

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni Association of Government Khawzawl College plays a vital role in strengthening and uplifting the institution. It was formed in the year 2016. As per the rule & regulations, the Alumni Association members meet at least once a year in order to discuss matters concerning the development of the institution. During the academic year 2021-2022, the Alumni Association members had a meeting on 22nd April 2022 at the Multipurpose Hall. The Alumni Association acts as a pillar and the Alumni Association members give suggestions for the development of their alma mater whenever and wherever necessary and are not hesitant to extend their unstinting physical & moral support. The Association also plays a significant role in contributing towards motivating the students to achieve success in life. Special occasions of the college like College Week, Freshers' Day, Seminar, Workshop, etc. had always been graced by the alumni of the college. The Alumni Association Members are frequently invited to deliver speeches to the students and share their experience with the students and guide the students which have a positive impact on the institution and impress the students very much. Mr. Joseph Vanlalnghaka who is an ex-student of Govt. Khawzawl College and currently serving the institution as Assistant Professor of History qualified NET Examination for Lectureship in November, 2020 and he addressed the students on higher education and shared with them his story of success. Although the Alumni Association is not registered yet, attempts have been made by the Alumni Association Members to get the Association registered under Mizoram Societies Registration Act 2005 which will soon be done as hoped by the Alumni Association members.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The motto of the institution is “Perseverance for Success”. Keeping at par with the motto, the institution has devised certain strategies to excel in education. The institution caters to the educational, social, cultural, and economic needs of society. The vision of the institution is to become a leader in education and to take part in the Socio-Economic progress and sustainable development of the state of Mizoram in particular and the country in general. The missions of the institution are the following:

1. To emerge as a nationally-acclaimed Higher Educational institution
2. To empower the youth through quality education and make them better citizens of India
3. To provide employment opportunities to the learners through skill-based education
4. To achieve excellence in teaching and research
5. To establish a network with national institutes of importance
6. To develop human resources in terms of research and providing training to the faculty members

Governance and Leadership:

The institution has a good governance and leadership. The Principal is the Head of the Institution who is assisted by the Heads of various departments and non-teaching staffs. The Governing Body consists of representatives from local administrative bodies and students and both teaching and non-teaching staff members and these members take part in the development of the institution by devising strategic plans of actions. High quality educational programs and healthy practices are being implemented keeping in mind the policy of uncompromising adherence to the values and principles of inclusion, responsibility, and social accountability. The management mobilizes funds for the enhancement of infrastructure, language laboratory, library, and office equipment. The Principal as the Head of the Institution in consultation with IQAC members forms various committees for overall management of the various operations of the college, such as, admission, academic coordination, the conduct of examinations, promotion of research and extension activities, development of infrastructure-facilities, appointment of staff, maintenance of service records, encouraging cultural activities, implementation of healthy practices in the campus and inculcation of the spirit of national integrity and social responsibility.

Decentralization & Participation in Institutional Governance:

The institution does practice decentralization to bring out transformational leadership in faculty members. The University empowers the Heads of various departments to take administrative decisions in accordance with the University guidelines. Although the Principal is the Head of the Institution, the Heads of the Departments also have the ability to make decisions concerning student progression and other matters. Even the faculty members at the entry-level are given independent responsibilities like being In-Charge of the Language Laboratory, Student-mentors, and Secretary of different cells like Research and Development Cell. Periodic meetings are also conducted to discuss matters concerning academic, administrative, and infrastructure development. All the major stakeholders of the College including Management, The Governing Body, The Principal, Teaching and Non-Teaching Staff members, Parents, Students and, Alumni work in a democratic way of governance following the tacit rules of accountability in the execution of their duties and responsibilities.

File Description	Document
Upload Additional information	View Document

6.2 Strategy Development and Deployment**6.2.1**

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The Organizational Structure of the College administration consists of the Governing body which includes the Principal, the teaching staff members, the non-teaching staff members, and the students' representative.

The Principal is assisted by the Heads of all the Departments and the teaching and non-teaching staff members.

The Head of the Department (HOD) oversees the smooth functioning of the department for which meetings are held on a regular basis to discuss issues and concerns relating to various departmental activities.

As the institution is a government college, Mizoram Public Service Commission recruits the substantive faculty members following UGC norms. The Service Rule of Govt. of Mizoram is applicable to all the Regular staff members in matters of their Service Condition, Promotion, Retirement, Transfer etc.

Staff meetings are held at least twice in every semester or whenever it is needed for the effective planning and implementation of programmes like teaching, learning, other related academic and administrative affairs, and extracurricular activities. The outcome of these meetings is reflected in the

discipline among the students and time-bound completion of the syllabus by the teaching staff members, punctuality maintained by the teachers in taking classes and regularity maintained by the students with regard to attendance. The institution has an institutional UGC Planning Committee where Principal is the Chairperson and the Head Assistant is the Secretary and all the Heads of the Departments are the members. The functions of the committee are:

1. To seek financial assistance from multifarious financial agencies/institutions like UGC, Govt. of Mizoram, ICSSR, RUSA & NEC
2. To evaluate, monitor and assess the on-going UGC-sponsored/funding programmes in accordance with specific rules & regulations
3. To monitor financial mechanisms

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document

6.2.2

Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institution implements Career based Advancement Scheme (CBAS) as per UGC Guidelines and as part of this, that is, to enhance the qualitative improvement of all the teachers, all the regular teaching staff members are instructed to submit their annual API (Academic Performance Indicator) to the Directorate of Higher & Technical Education, Govt. of Mizoram through the Head of the Institution. All the regular teachers are instructed to submit their appraisal report to the Principal at the end of every academic year. The Principal validates this appraisal based on a yearly achievement and submits the appraisal report to the Director, Higher and Technical Education, Govt. of Mizoram.

The Annual Confidential Report (ACR) is used for the assessment of contractual and casual teaching staff members and non-teaching staff members as per the instructions of the Government of Mizoram. The assessment report is to be submitted by the end of every relevant year. All the contractual and casual teaching staff members along with the non-teaching staff members are required to submit the Annual Confidential Reports to the Principal who is the Reporting cum Reviewing Authority by 30th November of every year.

The institution also has Staff Welfare which extends financial support to the staff members in times of their distress. In times of sudden demise of any family member of any staff member and when any staff member falls ill, financial aid is provided from Staff Welfare Fund. Every staff member of the institution voluntarily contributes to maintain the fund. The Staff Welfare Association & Mizoram College Teachers' Association (MCTA) provide financial support and introduce various welfare schemes which include both monetary and non-monetary supports. The monetary support can be availed both by teaching & non-teaching staff members in the form of loans without incurring any interest. MCTA of Govt. Khawzawl College Branch too provides assistance financially to the staff for attending

seminar/conference/workshops/training etc. Students too are also supported financially through Students' Aid Fund.

Besides, the staff members of the college also enjoy some statutory welfare facilities like General Provident Fund, various types of Leave of Absence and Medical Reimbursement.

File Description	Document
Upload Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 16.07

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	0	5	9

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshops and towards membership fee for professional bodies	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 22.15**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
28	2	2	1	0

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
7	7	7	8	8

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization**6.4.1**

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:**Mobilization and Management of funds:**

The institution has a transparent and well-planned resource mobilization and management system. The main sources of income of the institution are mentioned below:

- Fund from the State Government
- Fund granted by RUSA
- Admission fees collected from the students
- Bus fees collected from the students
- Tuition fees collected from the students

The institution first makes analysis of its present requirements and then approaches appropriate authorities for financial assistance. As a Govt. college it does not have freedom to move private funding agency for institutional development.

Optimal Utilization of Resources:

The institution tries its best to utilize the fund granted to the institution at the optimal level so that no fund is left unused. All the funds received come in the name of the college and from there it is utilized for institutional development. The institution has a clear mechanism for mobilization and proper utilization of funds received from governmental agencies like RUSA. RUSA fund is received through PFMS (Public Financial Management System) and is looked after by RUSA PMU (Project Monitoring Unit) which in consultation with the Head of the Institution allocates funds for proper development of the institution through various modes like construction of buildings and bearing academic and administrative expenses. The institution has a Finance Committee that looks after the financial expenses of the institution and proper utilization of funds. The financial contribution (donation) made by any individual towards infrastructural development of the institution is also utilized by Finance Committee in due consultation with Principal of the college. Thus, the college mobilizes funds for its regular activities and development from different governmental agencies and individuals.

The institution conducts internal audit on a regular basis and external financial audit is conducted occasionally, but not regularly due to the remote location of the institution.

The mechanism for Internal Audit and External Audit is as follows:

Internal Audit: The institution has a mechanism of internal audit. The internal audit is done to ensure that financial rules have been adhered to in incurring expenditures. The internal audit is conducted by the Finance and Audit Committee which was constituted on 18th March, 2021 by IQAC and Financial & Audit Committee is responsible for conducting internal audit. The members of this committee comprises of Principal, Head Assistant and a senior professor. The internal audit is usually conducted at the end of every academic year.

External audit: The institution also conducts external audit as and when directed by the State Government. The External Audit is usually conducted once in every five (5) year by one Chartered Accountant (CA) appointed by the Government. The External Audit upto the financial year 2021-22 has been completed and Audit Report has been received.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC has played a major role in policy making and implementing it in the institution. It has functioned robustly and actively in the deliverance of institutionalized quality assurance through its strategies and processes thereby bringing about the smooth functioning and operation of the institution. The major fields of activities of the IQAC are given below:

1. **FORMULATION OF ACTION PLAN:** At the commencement of every academic session, the IQAC formulates the action plan of the institution. All the committees and cells of the institution are expected to actualise these action plans and strive to achieve the goals set forth during the planning period. Some of the Action Plans of IQAC are the following:
 - Formulation of Academic Calendar for systematic implementation of curriculum, conduction of internal assessments and other co-curricular activities of the students at the beginning of every semester
 - Introduction of innovative teaching methods & organized ICT training to enhance teaching-learning process
 - Encouraging the institution to sign MOUs & make collaboration/linkage with other institutions and non-governmental bodies.
1. **DECENTRALISATION IN DECISION MAKING:** The IQAC has been the sole contributing force behind the nurturing of quality through the de-centralisation in decision making. The various committees and cells and academic teams each has specified areas of autonomy and volition.
2. **COLLECTION & ANALYSIS OF FEEDBACK FROM VARIOUS STAKEHOLDERS:** Feedback from various stakeholders are collected and analysed confidentially & are displayed on the official website of the institution. The faculty members of the departments concerned are also apprised accordingly and any drawback is addressed accordingly with plans exclusively formulated to address it.
3. **IMPLEMENTATION OF RECOMMENDATIONS GIVEN BY PEER TEAM MEMBERS DURING 1ST CYCLE VISIT:**

Serial No.	• Recommendations	Action Taken
1	Science & Commerce Stream to be added	Considering the number of feeder schools and the number of students studying Science & Commerce at the HS level, introducing these courses at the degree level was found non-viable.
2	Introduction of Geography & Public Administration	The college authority approached the Higher & Technical Education department to introduce Geography, but permission is yet to be received.
3	Introduction of Computer Certificate Course as Add-on Course	Recommendation has been duly implemented by introducing Computer Certificate Course during December, 2019.
4	Vacant faculty position to be filled	Since First Cycle of visit in July, 2017 . of teachers have been added to the staff roll.
5	Qualified Librarian & Sport Instructor to be recruited	The post of Librarian has yet not been sanctioned by Director, Higher & Technical Education, Mizoram. Regarding Sport Instructor, proposal is yet to be sent.
6	Career Guidance Cell to be made more active	Yes, Career Guidance Cell has been made more active.
7	Teachers to be encouraged for minor research project	Teachers have been motivated to take up Minor Research Project although UGC funding has been discontinued in recent years.
8	Seminars/Workshops may be conducted with the assistance of funding agencies like UGC- NERO, ICSSR etc.	Despite non-availability of external funding, seminars/webinars/workshops have been organized with institutional funding.
9	Language Lab to be strengthened with latest software	Language Laboratory has been upgraded with latest software configurations.
10	Concerned authorities may be contacted for building the approach roads to the college	Approach roads have been properly paved with the help of appropriate authorities like PWD, Khawzawl, Zaingen Veng Village Council & utilizing part of RUSA fund

File Description	Document
Upload Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Govt. Khawzawl College strictly restricts gender discrimination of all types at the institutional level. Besides, awareness about the principles of gender equity is promoted through various programmes organized mainly for the purpose of Gender Sensitization. Some of the sensitization programmes held during the past five years are:

1. Awareness on 'POCSO ACT' (The Protection of Children from Sexual Offences) was organized on 21st February, 2018 at the Multipurpose Hall, Govt. Khawzawl College. Ms. Lalremkimi, IQST Company Representative was the resource person. From 1:00 pm onwards, a seminar on '**Law relating to women**' was organized. Ms. Angela Zonunmawii, Advocate, Govt. of Mizoram was the resource person.
2. On 1st August, 2018, Selection of Gender Champion was organized by Peter Lalremruata, Assistant Professor. 70 students participated in it. Judy Lalremtuangi, a 3rd Semester student was selected as gender champion of the college.

The institution also adopts a swift mechanism for redressal of students' grievances and nurtures a zero tolerance policy towards sexual harassment of women at workplaces and female students. Students can voice their grievance both online and offline. UGC Guidelines regarding Prevention of Sexual Harassment of Women and Female Students have also been disseminated among the teaching and non-teaching staff members of the institution and the students.

The institution also has physical exclusively for female students and female staff members such as Ladies Toilets and Girls' Hostel. The female students also use the college bus to commute from their homes to college.

The Courses which are run to sensitize students to cross-cutting issues like gender are:

- B.A. (English) course Eng/V/CC/6 (Women's Writings)
- B.A. (Education) EDN/II/EC/02: Current Social problems Relating to Education in India (Literacy and Girls' Education)
- B.A. (Political Science)-POLN/V/CC/08: (a) Human Rights: Study about gender sensitization focuses on familiarizing students with deeper understanding of the lives and experiences of women in various cultural contexts. The topics give opportunities for students to analyze the hierarchies of race, class and gender in different cultural context.
- POLN/V/CC/08 (b): Women and political process is solely concentrated on the role of women in

politics

File Description	Document
Upload Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

Response: C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Government Khawzawl College puts its earnest effort and takes different initiatives to create inclusive and harmonious environment for the students and employees of diverse background without any discrimination. While doing so, the college also teaches the importance of giving back to the nation, educating young minds on the constitution, importance of political participation and to perform duties as ideal citizens of India recognizing different cultures and values, and equal enjoyment of rights by each and everyone within the institution as well as the fellow humans outside the campus. The details of such practices are mentioned below:

1. Promotion of inclusive and communal socio-economic environment, fostering cultural practices, linguistic and values. Creating broad connection among students within and outside the college

- The students participated in Outreach Programmes like Edu Fest 2018, NSS NE India Festival from 2nd - 6th February, 2020 at Manipur University, North East Cultural Festival from 27th - 28th March, 2022 and National Youth Festival 2022 through virtual mode.
- The institution established Cultural Club and organized several cultural activities and gave training on 10 cultural dances within the campus from 6th – 11th December, 2021.
- The institution organized Special Lectures and Seminars such as ‘Literature and National Integration’ on 24th February, 2020 and ‘Tribal Literature: Production and Reception’ on 13th March, 2022.

2. Cognizance on duties and responsibilities as citizens and guiding students in fulfilling their duties and roles as true citizens:

- The saplings were planted within college campus and approach road.
- ‘Swachhata Campaign’ was observed by cleaning Mualvawm Field, Khawzawl on 11th August, 2017 and 8th August, 2018. Swachhata Hi Seva (Plastic Waste Management Campaign) was

observed by cleaning Khawzawl Vengthar Bazaar and its surrounding area on 14th October, 2019.

- Cleanliness Work Camp was organized in collaboration with Swachh Bharat Mission Khawzawl by cleaning Tuisen River on 6th March 2019.
- NSS organized Cleanliness Drive & Awareness Campaign on Conservation of Environment and Plastic Wastes were collected within college campus and from the approach road and from the selected areas outside college.
- Green Mizoram Day, International Day of Yoga, NSS foundation Day, Fire Prevention Week, World Environment day & Cleanliness week were also observed.
- Voluntary Blood donation Camp was organized every year and Voluntary Blood Donation Day was observed by creating awareness programme on the importance of donating blood. The students and the teachers voluntarily donated several units of blood which were given to District Hospital, Champhai to help those in need

1. Initiatives on sensitization of students and employees to the constitutional obligation, values and rights:

- Seminars were held on 'Law Relating to Women' on 21st February, 2018 & 'Rights and Benefits for Person with Disabilities' on 16th October, 2019.
- 'Gender Sensitization Cell' was established which works to promote and educate the students on gender equality within the institution.
- Selection of 'Gender Champion' among the students is done every year.
- The institution organized Pledge taking every year on National Voters' Day which is participated by all the students and employees of the college.
- 'Electoral Literacy Club' was established in the institution which works in collaboration with District Election Office, Khawzawl District and Systematic Voters' Education and Electoral Participation (SVEEP) was organized to educate citizens on voting and election by organizing National-level Seminar by Dept. Of Political Science, Government Khawzawl College in collaboration with District Election Office, Khawzawl on 'Electoral Literacy and Participation' on 5th October, 2021 and poster design competition, street campaign and awareness on electoral literacy campaign were also organized.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

“Best Library User” Award

Learners progress academically by making good use of the Library. In order to motivate them to use library resources college has introduced “Best Library User Award”.

Objectives:

The main objectives are promotion of Self-Learning, proper utilization of learning hours and going beyond prescribed books.

The Context: Regular and proper use of Library widens the range of knowledge of learners and thereby boosts their confidence level. In the recent years, due to advancement of technology, students have started using audio-visual digital sources not as a supplement but as a substitute for the Library books. To check this tendency as also to stimulate Library orientation of learners Government Khawzawl College follows this Best Practice.

The Practice: The “Best Library User Award” is given annually to the student who tops others in regularity of visit, borrowing of books, and fruitful utilization of time. A record book is maintained where students are to mention the total number of books borrowed/consulted. The award is given by the Principal on either “World Book Day” (23rd April) or “National Librarians Day” (12th August). The award for 2020-2021 has gone to Grace Malsawmdawngkimi who spent 270 hours in and borrowed 48 books from the Library.

Evidence of Success: This effort has proved successful in making library going a regular practice among the students. Students have recognized the value of book-reading and some of them spend off periods by reading books in the Library

Problems Encountered and Resources Required:

1. Award is given on the basis of quantitative, not qualitative, criterion
2. The stock of Reference books is somewhat limited
3. The Library is not equipped with variety of books to cater to the diverse demands of all users.

Note: The Best Practice has struck its roots and based on experience the following changes have been contemplated to improve the Best Practice:

1. To include use of reference books as a criterion
2. To enrich library collection to cater to the diverse needs
3. To introduce department-wise “Best Library User” award

Best Practice 2

Title of the Practice: Greening the Campus

Reckless onslaught on the environment has created ecological imbalance leading to climate change which has emerged as a major threat of our time. As a socially committed educational institute, Govt. Khawzawl College has been cultivating the Best Practice of '**Greening the Campus**' to combat the threat at the institutional level.

Objectives:

The main objective is promotion of environment-friendly practices in every aspect of life. The thrust is on spreading awareness through multi-layered greening activities like reducing fuel energy consumption, proper management of waste in every form, recycling of what is re-usable, green landscaping and creation of database for corrective action plans,.

The Context:

Over the past few decades environment has become an object of serious concern. Potable water has become scarce, carbon emission has crossed the danger point, ground surface has been littered with plastic, deforestation has become rampant, the quality of air has become poorer, use of pesticide has poisoned the eatables. Besides, the whole environment has become virtually a dumping ground of waste – solid, liquid or gaseous. Society expects an educational institute to do something if not to stop at least to decelerate the decay.

The Practice:

Through green audit assessment of environmental quality at the institutional level was made so that green landscaping efforts on the campus could be initiated. Apart from observing the Earth Day, World Environment Day, Green Mizoram Day, on & off campus plantation has been made, weed clearing carried out, paper-recycling training arranged, Water Conservation. Awareness campaign launched. At the college premises solar panels have been installed, LED lamps are used in classrooms and rain water is harvested for rough use. have been rooms The campus has been greened with diverse species of flora and fauna and use of plastic on campus has been restricted.

The important activities are as under:

1. In June 2022, as part of observing World Environment Day, Tuisen River was cleaned and plastic waste and garbage were removed from the river.
2. Green Mizoram Day was observed on 10th June, 2022 and thirty students participated in plantation of saplings.
3. Conduction of Green Audit by Divisional Forest Officer, Khawzawl Forest Division (External Auditor).
4. Oath taking by staff & students to ban Single Use Plastic
5. Initiative by the Eco Club to organize “Paper Recycling Management Training” on 27 April, 2022.

Evidence of Success:

Through the activities green campus volunteers, the college has not only succeeded in maintaining a green campus but in creating environment consciousness among all stakeholders. Regarding use of plastic, appreciable change in attitude is visible.

Problems encountered and Resources required:

The main problem is paucity of fund which prevents frequent organization of activities. Besides, there is a gulf between theory and praxis – between learning what is to be done and doing it.

Note: The Best Practice needs to be further cultivated and the college has planned to involve different local bodies like the Forest Department, the Waste Management Section of the Municipality to consolidate the activities into a movement.

File Description	Document
Any other relevant information	View Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

THEME: Perseverance for success

Government Khawzawl College performs in several areas distinctive to its priority and thrust. One such

is the promotion of the slow learners and motivating the non-creamy layer students to get the benefit of Higher Education arranged by the Government.

Due to its remote location, Government Khawzawl College admits students who come from economically backward non-creamy layer communities. Most of the students who score well in 10+2 examination seek their admission in colleges situated in the capital city of Aizawl as well as outside Mizoram. As a result of this Govt. Khawzawl College admits students who usually have low score and are also financially weak.

In spite of these challenges, Govt. Khawzawl College strives hard and makes its best to use resources to promote the students academically and holistically. A college bus has been purchased utilizing the resources of the staff members to aid the students who commute from far away distance like Hermon Veng which is around 4 Km from the college. Bearing the daily to & fro expenses by using public transport system is beyond their means. Apart from this, financial help also is provided to students who cannot afford to pay tuition fee or examination fee. Either the staff members themselves extend financial support to the needy or the help is given from college fund. Not only financial help, even full-fledged academic support is given to the Slow Learners. The Faculty Members make themselves available for the students whenever they need them. Online classes are arranged for them even beyond the college hours. As a result, positive improvement is noticed among the slow-learning students who pass in third division in the initial stages of studentship, finally pass out with good score. The college is still striving for university rank holder among the students.

Apart from this, there is diversity among the staff members. The staff members never discriminate among themselves with regard to caste, class and gender and maintain an amiable environment and work culture. There is a faculty member in Department of English who is from a different state and is treated with dignity and respect. The gender ratio of male and female teaching staff members is almost equal.

Thus, Govt. Khawzawl College is proud to uphold a strong principle in nurturing and protecting the dignity of the students and staff members.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

As per the instructions given by UGC & its affiliating university Mizoram University, Govt. Khawzawl College has effectively implemented curriculum prepared by Mizoram University at par with NEP 2020. The institutional staff members also attended workshops for getting acquaintance with NEP 2020 and the institution also arranged an in-house workshop on NEP 2020 on 8th May, 2023. To hone the talents of the youth, the institution also arranged events in collaboration with Nehru Yuva Kendra in July, 2023. The institutional staff members delivered lectures as Resource Persons in the recent years and one of the staff members of Dept. of English received “Best Young Researcher Award” conferred to him by Novel Research Academy, Puducherry in September, 2022 for his academic and research contributions. The institution also plans for introducing skill based courses in near future at par with NEP 2020 & the students have also been encouraged to take up MOOC courses provided by SWAYAM & NPTEL to enhance their knowledge.

Concluding Remarks :

Due to its remote location, Government Khawzawl College admits students who come from economically backward non-creamy layer communities. Most of the students who score well in 10+2 examination seek their admission in colleges situated in the capital city of Aizawl as well as outside Mizoram. As a result of this Govt. Khawzawl College admits students who usually have low score and are also financially weak. In spite of these challenges, Govt. Khawzawl College strives hard and makes its best to use resources to promote the students academically and holistically. The Faculty Members make themselves available for the students whenever they need them. Online classes are arranged for them even beyond the college hours. As a result, positive improvement is noticed among the slow-learning students who pass in third division in the initial stages of studentship, finally pass out with good score. The college is still striving for university rank holder among the students. Apart from this, there is diversity among the staff members. The staff members never discriminate among themselves with regard to caste, class and gender and maintain an amiable environment and work culture. The gender ratio of male and female teaching staff members is almost equal. Thus, Govt. Khawzawl College is proud to uphold a strong principle in nurturing and protecting the dignity of the students and staff members.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</p> <p>Answer before DVV Verification : 3 Answer After DVV Verification :3</p>																				
1.2.2	<p><i>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</i></p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>33</td> <td>0</td> <td>50</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>33</td> <td>0</td> <td>50</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	33	0	50	0	0	2021-22	2020-21	2019-20	2018-19	2017-18	33	0	50	0	0
2021-22	2020-21	2019-20	2018-19	2017-18																	
33	0	50	0	0																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
33	0	50	0	0																	
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 25 Answer after DVV Verification: 12</p> <p>Remark : Value updated as per attachment</p>																				
2.4.1	<p>Percentage of full-time teachers against sanctioned posts during the last five years</p> <p>2.4.1.1. Number of sanctioned posts year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>33</td> <td>33</td> <td>33</td> <td>33</td> <td>33</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>33</td> <td>33</td> <td>33</td> <td>33</td> <td>33</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	33	33	33	33	33	2021-22	2020-21	2019-20	2018-19	2017-18	33	33	33	33	33
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2021-22	2020-21	2019-20	2018-19	2017-18																	
33	33	33	33	33																	

32	33	33	33	33
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2.4.2 **Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)**

2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
9	7	9	8	8

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
8	8	9	8	6

Remark : Values updated as per HEI Clarification response

3.2.2 **Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years**

3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
6	5	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4	5	0	0	0

3.3.1 **Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	4	2	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	0	0	0

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
12	8	5	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
11	8	5	0	0

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Answer before DVV Verification : 8

Answer After DVV Verification :8

4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
7.86	5.92	9.24	25.30	35.21

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
7.86	5.92	9.24	25.30	35.21

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
50	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
50	0	0	0	0

5.1.4 ***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

5.2.1 **Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

5.2.1.2. **Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
19	12	31	31	19

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
19	24	17	11	14

5.3.2 **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

2	0	1	1	0
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	1	0

6.2.2 ***Institution implements e-governance in its operations***

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

6.3.3 ***Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years***

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
28	2	2	1	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
28	2	2	1	0

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
6	6	7	8	8

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
7	7	7	8	8

7.1.3 **Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: C. Any 2 of the above

2. Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 35 Answer after DVV Verification : 34</p>																				
1.2	<p>Number of teaching staff / full time teachers year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>24</td> <td>24</td> <td>19</td> <td>22</td> <td>23</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>24</td> <td>24</td> <td>19</td> <td>22</td> <td>23</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	24	24	19	22	23	2021-22	2020-21	2019-20	2018-19	2017-18	24	24	19	22	23
2021-22	2020-21	2019-20	2018-19	2017-18																	
24	24	19	22	23																	
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24	24	19	22	23																	