

# Govt. Khawzawl College

## IQAC Committee

Date : 13<sup>th</sup> December, 2022  
Place : Committee Room  
Time : 11:00 Am  
Agenda:

1. Discussion of plan and budget submission by the different committee for the approval for the year 2022-2023 sessions.
2. Repairing of infrastructure - classroom toilets.

Member present:

1. K. Ziona
2. N. Umananda Singh
3. H. Vanlalhruaia
4. Lalthlamuani
5. Lalramlawmi
6. K. Lalarliana
7. H. Lalthanpuii
8. P.C Lalrindika


Resolution:


1. Different budget and plan of Committee, Cell, Department and Clubs are discussed one by one as the following:
  - a) Department budget and action plan are all approved by the committee. Funds should be discussed along with the Principal as whether available or to find other sources.
  - b) The plan of action and budget of the following cell/club, committee are approved as follows of fund:

Sl. no		Amount
1	Anti-ragging- complain box	₹ 1000
2	Environmental management committees	₹ 1000
3	Prevention of sexual harassment committee	₹ 00.00
4	Library	₹ 200,000 (already sanctioned)
5	Disaster management	₹ 00.00
6	Discipline Committee	₹ 2000
7	Cleanliness/sanitation & beatification	₹ 13500
8	Career Guidance & Counseling Cell	₹ 4200
9	Equal opportunity	₹ 00.00
10	Gender sensitization cell	₹ 00.00
11	Research & Development Cell	₹ 8000
12	Badminton Club	₹ 00.00
13	Drug awareness Club	₹ 500

14	Gym Club	₹ 9890
15	Cultural Club	₹ 53000
16	Ek Bharat Shrestha Club	₹ 00.00
17	Adventure Club	₹ 5000
Excluding Department Plan & Budget		₹ 343090.00
Total		

2. Repairing of classroom toilet work shall be carried out by building committee.

  
(H.L. LALTHANPUI)  
Coordinator, IQAC  
Govt. Khawzawl College

  
(K. ZIONA)  
Chairman  
Govt. Khawzawl College

IBAC COMMITTEE  
Cent. Khawzawl College

Date : 28/2/23  
Time : 12:50pm  
Place : Conference Room

Chairman : K. Ziona (Principal)

Member Present : Labuatmauii, Dr. Lalhianthanga, Ralte, N. Umananda Singh, Labrinchami, Lalhlamuan, R. Lalthanliana, H. Vanlalhrualia, Labramlaumi, PC. Labindika, Lalchinggheti, Labrinmauii Ralte, Dr. Soukarja Ghosal, Vanlalhmangaihanga, K. Lalhmangaihanga, K.C. Labindika, Lalchhuanamma, Labramghinglona, PC. Lalhmingthangi, R. Lalchhanbimi.

- Agenda :
- 1) Best Practices for the year 2023-2028
  - 2) Change of Portfolio.
  - 3) Evaluative report of the individual dept.
  - 4) Formation of Steering Committee
  - 5) Preparation of Activities report of committees, cells, clubs, RUSA, NCC, NSS, SUAEU.
  - 6) Separate room for individual department
  - 7) AOB  
- Finance Report.

The meeting was opened by the chairman Mr. K. Ziona Principal followed by IBAC coordinator Mrs. Labuatmauii with a short speech. After discussion of agenda, the meeting resolved the following resolution

① - Best Practices : The committee decided to have four best practices for the year 2023-2028  
i.e. Monthly Test, Fire Prevention, Green Campus  
Adopted Village, Mentoring

② Change of portfolio: The meeting resolved to change the following portfolio i.e.

- Library Committee:

Chairman: Mrs Lalitharani

Secretary: Librarian/Library Assistant

- Research, Innovation and Extension Cell

Chairman: Mrs. Sabramma Asst. Professor

- Infrastructure & Learning Resources Cell

Chairman: Mr. Joseph Vanlalnghaka Asst. Professor

Secretary: Mrs. Sabramma

Member: Sallianthunga Asst. Professor

- Student Support & Progression Cell

Chairman: Mrs. Sabrinchami Asso. Professor

- Equal Opportunity Cell

Chairman: Mr. Amananda Singh Asso. Prof.

Secretary: Mr. Sallianthunga Asst. Prof.

- Research & Development Cell

Member: Mr. Sabratnam Asso. Prof.

Mrs. Sabhingheti Asst. Prof.

- Academics & Exam Moderation: Chairman Mrs Lalitharani, Sec: Kaphingthi

③ Each and every individual dept. should maintain their own evaluative Report.

④ Formation of Steering Committee: The committee decided to form steering committee which included the Principal, BAC coordinator, Asst. co-ordinator, All the chairman of criterion I to VII

⑤ Different committees, cells, clubs, RUSA, NCC, NSS, SU, as well as EU should be prepared and

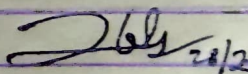
maintain their activities report.

⑥ Separate Room for Individual Dept :

The Committee resolved to maintain separate room for each individual dept. Each head of dept. were entrusted for individual dept. room separation.

⑦ AOB : IOAC coordinator had given finance Report under IOAC.

LALRUATMAWII  
(Coordinator IOAC)

  
28/2/23  
(K. ZIONA)  
Principal

Action Taken :

1. Separate room for individual department between 1<sup>st</sup> - 10<sup>th</sup> March 2023

IQAC COMMITTEE  
Govt Khairiyah College

Date 24<sup>th</sup> March 2023

Time 12:00 NOON

Place Principal chamber

Chairman Principal Mr K. Ziona

Members Present: Labradmanji, Lalchinzleti,  
H. Vanlalhruaia, P. Labindika,  
R. Lalhankiana, Kaphningthang

- Agenda
- ① Preparation for Charter Secretariat Visit to the College for Certified
  - ② Expenditure during the stay of charter secretariat 2 persons.

1. The meeting was opened by the chairman Mr K. Ziona (Principal) and the chairman requested Mr H. Vanlalhruaia to give a report on the ongoing financial statement to be produce to the C.A. According to the report the committee members resolved that financial statement to be present to the Charter Secretariat for Certified can be finished at the time of the arrival of the C.A. The committee also agreed that necessary receipt and account should be made available according to the needs of internal financial committee.

2. During the staying of the Charter secretariat financial involvement like lodging, food, TA was discussed

and the committee resolved the  
the finance should be borne by the  
IQAC funds,

Mrs Laldingghete was appointed by  
the committee to look into the C.A.  
feeding & lodging for two persons  
during their stay at Khawzawl.

Labuathmawii  
(Co-ordinator)

K. Fona  
Principal

IQAC COMMITTEE  
Govt. Khazawal College.

Date: 27<sup>th</sup> April 2023

Time: 10:30 AM

Place: Principal Chamber

Chairman: N. Umamanda Singh (Principal incharge)

Members present: ① Labanathmasii

② H. Vanlalhmuia

③ Lalthalawani

④ R. Lalhlaniana

⑤ Labramlawani

⑥ Joseph Vanlalngaka.

Agenda :- Appointment of Members for Intellectual Property Right Cell

As the H&TE insisted to form Committee members for Intellectual Property Right Cell Ref: NO. B. 21014/2/2023 - DTE (HTE) the college faculties and staffs had an urgent meeting on 26<sup>th</sup> April 2023 at 1:30 PM in the College Meeting Room.

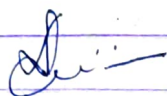
The meeting decided that the Committee members for Intellectual property Right cell should be appointed by IQAC steering committee. In pursuance of the College Committee Minutes the IQAC steering committee conducted urgent mt meeting with N. Umamanda Singh as the chairperson. The committee decided and agreed that the following members be follow: -



Chairman: H. Vanlalhuasia

Secretary: Dr. Lalhantluanga Ralte

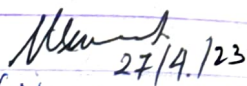
Members: K. Lalhmangaihsonga  
K. C. Labindika



(Lalhmangaihsonga)

CO-ordinator

IQAC

  
27/4/23

(N. Umawanda Sindi)

Principal In Charge